

HUGHENDEN PARISH COUNCIL

FINANCE & ADMINISTRATION COMMITTEE

Minutes of the meeting of the Finance & Administration Committee held in the Council Offices
on Tuesday 28th April 2009 at 8pm

UNCONFIRMED

Present:-	Cllr M E Ewart (Chairman)	Cllr A M Konieczny
	Cllr A M Andrew	Cllr N J Morris
	Cllr D L Davies	Cllr J E Rogers
	Cllr J A Gibbs	Cllr L J Smith
	Cllr R F Gould	Cllr J A Whitehouse
	Cllr D G Jarman	Clerk: Mrs L M Turner

There were no members of the public present.

- Apologies for Absence.** Cllr O'Malley.
- Declarations of Members' Interests in Items on the Agenda.**
None.
- Minutes of the previous meeting held on Tuesday 27th January 2009.**
09FA09 – These were **RESOLVED** as a true record of those meetings and signed by the Chairman.
- Matters Arising.**
There were no matters arising.
- Requests for loans/grants.**
None received.
- Review of year end figures for accounts to 31st March 2009.**
09FA10 – The Clerk had issued a copy of the end of year accounts to be presented for audit and these were discussed in detail and queries were raised on agency services, insurance of gardening equipment, salaries and the replacement garage at Great Kingshill.
Cllr Davies went through some figures from the last few years with regard to the maintenance of the land owned by the Parish Council and gave information to members. It showed clearly that the change to contract work had been not only financially successful but it was **NOTED** that there have been great improvements in the standard of maintenance on the land.
It was then proposed by Cllr Gould, seconded by Cllr Rogers and **UNANIMOUSLY RESOLVED** to **RECOMMEND** to full Council that the un-audited accounts be accepted by the May meeting of the Parish Council and presented to the Annual Parish Meeting on 19th May 2008, to be held at Naphill & Walters Ash School at 8pm. Cllr Gould thanked the Clerk for all her hard work in the preparation of the accounts.
- Correspondence.**
09FA11 – WDALC – Request for annual subscription of £2 per representative. After some discussion it was **RESOLVED** to **RECOMMEND** to full Council to pay for four members to be representatives.
09FA12 – Bucks Playing Fields Association – request for annual subscription of £20.00. The Clerk informed members that this organisation was used by village halls within the Parish and this subscription is to help support it. It was then **RESOLVED** to **RECOMMEND** to full Council that this subscription be paid.
09FA13 – BALC – request for annual subscription for NALC, BALC and Local Council Review of £951.98. Some discussion ensued during which Cllr Davies gave information to members on the workings of the organisation. It was then **UNANIMOUSLY RESOLVED** to **RECOMMEND** to full Council that this be paid and sent with a letter indicating disturbance at a 13% increase over last year and asking for an explanation.
- Other Matters.**
09FA14 – Consideration of change to process for electing Chairman and Vice Chairman to include postal voting. Cllr Andrew withdrew this item and this was **AGREED**.

9. **Items for/from Strategy/Action Plan.**

No items outstanding.

10. **Urgent Matters by Permission of the Chairman.**

09FA15 – Cllr Ewart mentioned an issue that had come up with regard to outside organisations using the facility of the photocopier for printing of leaflets/booklets. Some discussion followed and it was **AGREED** that the Clerk would provide information on costs, in order that a decision can be taken at the May Council meeting.

11. **Date of the Next Meeting.**

The next meeting is scheduled for Tuesday 7th July 2009.

There being no further business, the meeting closed at 8.54pm.

Signed:

Date: