

HUGHENDEN PARISH COUNCIL

Minutes of the Meeting of HUGHENDEN PARISH COUNCIL held on
Tuesday 10th March 2009 in the Council Offices at 8pm

UNCONFIRMED

1. **Present:-**
- | | |
|---------------------------|---------------------|
| Cllr M E Ewart (Chairman) | Cllr A M Konieczny |
| Cllr A M Andrew | Cllr H L McCarthy |
| Cllr P H Crawshaw | Cllr L O'Malley |
| Cllr D L Davies | Cllr N J Morris |
| Cllr J A Gibbs | Cllr L J Smith |
| Cllr R F Gould | Cllr J A Whitehouse |
| Cllr I N Guy | Clerk: L M Turner |
| Cllr D G Jarman | |

There was one member of the public present.

2. **Apologies for Absence:-** Cllr Rogers.
Cllr McCarthy had sent apologies that he would be arriving late.
3. **Declarations of Interest in Items on the Agenda.**
09060 - Cllr Morris declared an interest in the item in 'other matters' on lighting in Widmer End.
4. **Minutes of the previous monthly meeting held on Tuesday 10th February 2009.**
09061 – These were **RESOLVED** as a true record of that meeting and duly signed by the Chairman.
5. **Police/RAF Consultation.**
As PC Turnham was known to be still on sick leave after an operation, it was **AGREED** that the Clerk would send a get well message to him.
6. **Matters Arising.**
09062 – 08408 – Quotation for work required on changes to Chairman's board. The Clerk gave information on the numbers of changes required, which had been double checked. It was **RESOLVED** that the Clerk instruct the sign writer to make the changes at a cost of no more than £300, without recourse to a further agreement by the Council.
09063 - 08409 – Update on changes required by WDC Development Control for garage on recreation ground at Great Kingshill and notification of increased costs. The Clerk and Cllr Davies gave further information to members on changes required by the WDC Building Control Inspector. This had made considerable difference to the work required and incurred an extra charge of £4,655.00 plus Vat. After a short discussion this was **RESOLVED**.
09064 - 09016 – Update on costs for providing new and replacement trees in Parish. The Clerk gave information to members on the cost of the extra trees already agreed to be planted around the Parish, which would be in the region of £3,000, without labour. This was **RESOLVED**.
09065 - 09021 - Update on re-instatement of bus service at Cryers Hill. Cllr McCarthy gave information that this has received widespread support and the bus company is now investigating whether a service can be provided in this area.
09066 - 09045 – Update on actual costs for maintenance works on lighting columns in Widmer End. The Clerk gave information to members that the extra work on the lighting columns would be charged at £3,511.92, which was **AGREED**.
7. **Correspondence.**
09067 – 8078/09 - FWAG – Request for annual subscription of £41.10. The Clerk and Cllr Davies gave information on this organisation and the benefit to the Council and payment of the subscription was **RESOLVED**.
09068 – 8081/09 - Great Kingshill Village Hall – request for grant of £70 for cavity wall insulation. Cllr Ewart spoke to this item, which was a continuance of the heating improvements grant already agreed in principle and a grant of £70 was **UNANIMOUSLY RESOLVED**.
09069 - 8085/09 - Great Kingshill school – request for funds for flashing lights on A4128. There was some discussion on this item and it was **RESOLVED** that the Clerk would write to the school to make further inquiries on this matter and bring this back to the April Council meeting.
09070 - 8086/09 - BCC – Confirmation of traffic orders on speed limit changes in area. The Clerk gave information on these minor changes and they were **NOTED**.

- 09071** - 8087/09 - WDC – Notice and agenda for Rural Forum meeting on 12/3/09. **NOTED.**
- 09072** – 8091/09 - WDC – Information on costs for annual RoSPA playground inspections at £64 each. The Clerk gave information on this item and it was **UNANIMOUSLY RESOLVED** that inspections on the six play areas within the Parish be instigated.
- 09073** – 8092/09 - Chepping Wycombe Parish Council – invitation to Clerk for informal joint meeting. The Clerk gave information on this meeting and it was **AGREED** that she would attend.
- 09074** – 8096/09 – BALC Best Kept Village & Village of the Year Competitions. The Clerk stated that she had just received the papers for these and it was **AGREED** that these would be sent to relevant people in the wards.

8. **Public Speaking.**

As there was a member of the public wishing to speak, the Chairman closed the meeting at 8.46pm.

- a) Terry Williams of Great Kingshill stated that he was pleased Cllr McCarthy had received so much confirmation of the necessity of a bus service, as he had been encouraging people to write to the Parish Council on that matter.
- b) Mr Williams then stated that the 'village gate' placed earlier in the day at the Stag Lane junction, made it almost impossible to see as you exited onto Missenden Road. The Clerk stated that she would follow up on this matter with BCC.

The Chairman re-opened the meeting at 8.50pm.

9. **REPORTS:-
Chairman.**

09075 - The Chairman reported that there had been a management meeting with the Clerk, for which papers had been issued. If there were to be any questions, these would be taken at the end of the meeting in the absence of the public and press.

County and/or District Councillors.

None. Cllr Pushman had sent apologies for his non attendance.

Planning Committee.

09076 - Minutes of the Planning Committee meeting held on 19th February 2009 had been issued.

- a) Cllr O'Malley mentioned the two applications at the De La Rue site in High Wycombe, which had not materially changed and was therefore still objected to. Cllr McCarthy stated that this support for WDC is very important and should be continued.
- b) Cllr Davies asked if the letter from the Planning Inspectorate issued with regard to speaking at public inquiries and not being cross-examined could be sent to BALC, as this is being raised in parishes in the surrounding areas. This was **AGREED**. It was **NOTED** that the inquiry for Hoppers Farm was to be re-convened on Thursday 12th March 2009.

As there was no other questions it was **RESOLVED** to accept the Planning Committee report.

Application comments detailed in Appendix A/0903 with these minutes.

Services Committee.

There had been no meeting since the last Council meeting.

Finance & Administration Committee.

There had been no meeting since the last Council meeting.

Report by Councillors from Outside Meetings.

None.

Report by Councillors serving as representatives on Outside Bodies.

09077 – Local Community Partnership – Cllr Davies reported that he attended this meeting with Cllrs Ewart and Jarman and the money for the area was allocated. The item in this Parish was the bus stop area on Speen Road, North Dean just past the junction with Clappins Lane. There had been a lengthy discussion as to the benefit of these meetings and it had been agreed not to meet again until September, with an interim discussion with a small group of members to see what changes could be made.

09078 – WDC Play Partnership – Cllr Ewart reported that she and Cllr Rogers had attended this meeting but they were no further forward with information on any available funding, at present. It was **NOTED** that it is unlikely that HPC would be successful in any bid as the criteria would not be met in this area.

Reports from Residents' Associations.

09079 – Hughenden Valley – Cllr Smith reported that the members were unhappy at the amount of time taken to provide the 'village gates' at Bryants Bottom and the change to the one at Warrendene Road. They mentioned that highway signs need cleaning and the crash barrier on Coombe Lane at the Burnham Road junction has been damaged by an accident and needs to be repaired. It was **NOTED** that these items are the responsibility of the County Council but they will need specific information on the signs, so that this can be actioned. They had discussed the climbing wall and are happy to act as host, as long as there is sufficient space.

09080 – Widmer End – Cllr Guy reported that the guide hut on North Road has been listed by WDC, as it is the last tin tabernacle in Bucks, and this should give it some protection for when the lease comes to an end. Cllr McCarthy then updated the members on the traffic report, which had been well received by BCC. Serious hazards had been identified by their own surveys and one item that had been agreed was a pedestrian crossing in the vicinity of the guide hut, which should help the 'walk to school crocodile'. It is likely that funding may be available through the section 106 money from the Wellesbourne application.

Reports from Working Parties.

09081 - Website – The Clerk had prepared a report on the meeting held on 29th January 2009 and this had been issued to members. Some discussion followed and it was **RESOLVED**:-

- a) to proceed with a webmaster service for 2009/10 at a cost of £1200
- b) to proceed with a map at an approximate cost of £70 and a footpath map at a cost of £35
- c) to make changes to the Links page including 'About', 'Amenities' and 'Parish Council' at £35 each
- d) to archive the planning applications at a cost of £35 each year for 2007 and 2008.

These changes to take place after 1st April 2009 for the following year. It was **NOTED** that the website should be advertised at every opportunity, to encourage usage.

09082 – Youth – The Clerk brought further information on the cost of the provision of the climbing wall in each of the wards, which has now been reduced to £100 per visit, which was **NOTED**. It was **AGREED** that an extra visit to include North Dean Village Hall would be requested, although this may have to be at a cost of £200. Dates were given and agreed and the Clerk was instructed to proceed with Diane Gosling at BCC to ensure these visits are booked.

09083 – Strategy – Notes had been issued from the meeting on 17/2/09. It was **NOTED** that there would be a meeting with working party members and BCC Officers to see what devolved services could be considered further. It was **RESOLVED** that the Clerk should contact the bus companies to see what improvements could be made to their services.

Reports from Working Groups. None.

Parish Action Plan – Updates:

09084 - Design Statement – Cllr Ewart issued a copy for each ward of the document as it stands and after some discussion it was **RESOLVED** that the Clerk send this to WDC for consideration. It was **UNANIMOUSLY RESOLVED** to thank Cllr Ewart and the other Naphill ward members and the other people involved, for all their hard work and perseverance in producing this document.

Update Report from Clerk.

09085 – The Clerk had provided a report for members of her workload and actions taken during the last month and this was **NOTED**.

10. **Reminder of Future Meetings.**

09086 – Information on the following was **NOTED**:-

- a) WDC - Rural Forum meeting on 12th March 2009 from 4.30pm.
- b) NAG meeting – 19th March 2009 at 7.30pm in William Ramsey School.
- c) WDALC – 19th March 2009 at 7.30pm.
- d) WDC – Wycombe Planning Forum – 29th April 2009 at 5.30pm.

11. **Payments.**

09087– The following invoices had been received since the last meeting and were **RESOLVED**:-

| | |
|--|------------|
| a) HM Revenue & Customs – Tax and NI for February salaries | £ 862.53 |
| b) S R Farm Contract Services – burial ground | £ 420.00 |
| c) Toilets+ Ltd – toilet hire at burial ground | £ 165.60 |
| d) SDK Environmental Ltd – dog waste collection | £ 313.54 |
| e) ADU Ltd – vat element on further work re wall damage | £ 1,183.50 |

| | |
|--|----------|
| f) GAB Robins UK Ltd – vat element on professional services re wall damage | £ 177.15 |
| g) Spruced-Up Ltd – clearance work at North Dean allotments | £ 552.00 |
| h) Wycombe District Council – building regulations inspection fees (2nd phase) | £ 176.17 |
| i) SLCC – CiLCA Management – re-entry fee for Clerk’s training course | £ 115.00 |

09088 – The following payments had been made since the last meeting and were **RESOLVED**:-

| | |
|--|------------|
| a) Salaries for February | £ 2,377.85 |
| b) British Telecom – telephone and broadband charges | £ 61.85 |
| c) Molly Maid - Office cleaning 19/2/09 & 4/3/09 | £ 42.00 |
| d) WDALC – Training course for Cllr Morris | £ 10.00 |
| e) Clearview – window cleaning at office – 20/2/09 | £ 15.00 |
| f) Hildreths Ltd – light bulbs for office | £ 18.60 |
| g) Hughenden Valley Village Hall – donation for repair to play equipment | £ 250.00 |

12. **Monies Received.**

09089 - The following monies had been received since the last meeting and were **NOTED**:-

| | |
|---|------------|
| a) Allotment rents | £ 52.50 |
| b) Burial fees (1 full/2 ashes/3 plaques) | £ 2,140.00 |
| c) Great Kingshill Cricket Club – rent for pitch and garage | £ 10.00 |

13. **Other Matters.**

09090 - Request to consider paying for grit bins in Hughenden Valley. The Clerk gave information on this item and after some discussion it was **AGREED** not to proceed further.

09091 - Update on use of probation service for works within Parish. The Clerk gave information on this item and after some discussion it was **AGREED** that the Clerk would try and obtain information from other Council’s as to whether they are using this service and, if so, what for. She will then bring this information back to a subsequent Council meeting for consideration.

09092 - Update on works to trees outside Police compound at Four Ashes. The Clerk and Cllr Davies gave information on the extra work being done to the trees in this area and after some discussion this was accepted and **AGREED**.

09093 - Consideration of reducing illumination of street lights in Widmer End. Cllr Morris had declared an interest in this item as he lives in the lit area. Cllr McCarthy spoke to this item and some discussion followed. It was **AGREED** that the Clerk would try and get information on what can be done and bring this item to the next Services committee meeting.

09094 - Consideration of anti social and illegal parking at Great Kingshill School. Cllr McCarthy spoke to this item and after some discussion it was **RESOLVED** that the Clerk would write to the Head Teacher, WDC Parking Enforcement, Police and BCC Highways to see what help can be given in this area.

09095 – Update on ‘village gates’ within Parish. The Clerk gave information that the ‘gates’ in Great Kingshill and Hughenden Valley should all be finalised over the next two to three weeks. It was **NOTED** that the Clerk would follow up on the movement of the gate at the Stag Lane junction.

For the following items, the public and press will be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted. The meeting closed at 10.13pm.

09096 – Rural Housing Trust – Responses and update on hand-over of affordable housing scheme. The Clerk gave information on this matter and after a short discussion it was **UNANIMOUSLY RESOLVED** that the Clerk write to Hastoe Housing to ask for confirmation in writing that shared ownership and local qualification were guaranteed.

The meeting re-opened at 10.20pm.

14. **Urgent Matters by permission of the Chairman.**

None.

15. **Date of the next meeting.**

The next meeting is scheduled for Tuesday 14th April 2009 at 8pm.

There being no further business, the meeting was declared closed at 10.21pm.

Signed

Date

Appendix A/0903

Details of planning responses to be attached to full Council minutes for March 2009

Planning Committee Meeting: 19th February 2009 – 12 applications were reviewed.

The following applications should be refused for the planning reasons set out below:-

09/05144/FUL - Richard White - 421509

Redevelopment of site to provide 158 residential units

(40 x 1 bed flats, 93 x 2 bed flats, 4 x 2 bed houses, 14 x 3 bed houses and 7 x 4 bed houses) including new access arrangements, associated landscaping and car parking at De La Rue (including car park and 10 Coates Lane), Coates Lane, High Wycombe.

The Parish Council strongly objects to this application for the following reasons:-

1. It is overdevelopment of the site.
2. There is a lack of any improvements to the infrastructure, eg: roads, drainage, sewerage, etc.
3. The height & design of the proposed blocks of flats & other residential units would have an adverse visual impact on the environment and surrounding AONB, Green Belt, safeguarded land, as well as the existing residential area.
4. The increased amount of traffic that would be generated by a development of this size, would have a detrimental impact on the existing main road system.
5. The design of the dwellings is out of keeping, and not compatible, with the surrounding Buckinghamshire character.

This application does not appear to address the reasons for refusal on 08/0655/FUL.

We would expect this important application to be considered by the Development Control Committee.

09/05145/OUT - Richard White - 421509

Outline application for redevelopment of site to provide 2,399 sq.m. of commercial use (B1(c)/B8), including access (Matters reserved: Appearance, Landscaping, layout and Scale) at De La Rue, Coates Lane, High Wycombe.

The Parish Council objects to this application as there is no improved provision in the local infrastructure to cope with the increased traffic from commercial use.

GMG/09/05152/CLP - Gemma Gearing - 421632

Application for Certificate of Lawfulness for proposed erection of outbuilding for the use of games room, sauna and gym at Pipers Patch, Pipers Lane, Great Kingshill.

The Parish Council strongly objects to this application as the proposed new building is inappropriate development in the Green Belt. There is no apparent reason for an exception to the erection of a new building in the Green Belt. If minded to approve, the Parish Council would wish for this application to be referred to the Development Control Committee.

GMG/09/05184/FUL - Gemma Gearing - 421632

Erection of two detached 5 bed dwellings and creation of new access at Land at 40 Main Road, Naphill.

The Parish Council strongly objects to this application. It considers these two dwellings would be an overdevelopment of the site. The houses are too close together and too high. The Parish Council objects to these three storey buildings which would be dominant on the street scene and when seen from the adjacent Green Belt. The eight parking places would have an urbanising effect in this village location. If minded to approve, the Parish Council would wish for this application to be considered by the Development Control Committee.

The Council has the following observations on these applications:-

AD/09/05122/FUL - Alexia Dodd - 421462

Construction of two storey side extension and rear conservatory at 9 Wedgwood Drive, Hughenden Valley.

The Parish Council has no objection to this application provided there is no intrusion on neighbours from the rear balcony.

AD/09/05135/FUL - Alexia Dodd - 421462

Construction of two storey rear extension, detached garage to rear, insertion of front dormer window in connection with loft conversion and external alterations at 27 Vincents Way, Naphill.

The Parish Council has no objection to this application provided there is no intrusion on neighbours.

GMG/09/05177/LBC - Gemma Gearing - 421632

Listed Building application for construction of single storey extension and entrance ramp at The Turnery, Speen Road, North Dean.

The Parish Council has no objection provided this application conforms to listed building regulations.

The following applications should be approved:-

AD/09/05173/FUL - Alexia Dodd - 421462

Construction of single storey side extension at 143 Templewood, Walters Ash.

GMG/09/05176/FUL - Gemma Gearing - 421632

Construction of single storey extension and entrance ramp at The Turnery, Speen Road, North Dean.

GMG/09/05194/FUL - Gemma Gearing - 421632

Construction of single storey front and side / rear extensions. Roof extension, front dormer and enlargement of existing rear dormer. Pitched roof to existing garage at Uplands, Coombe Lane, Naphill.

VJB/09/05224/FUL - Valerie Bailey - 421548

Construction of conservatory to rear and alteration of flat roof to pitched roof to rear extension at 64 Georges Hill, Widmer End.

ELH/09/05225/FUL - Emma Hatton - 421538

Part conversion of existing garage to habitable accommodation and associated external alterations at Catalpa, Pursells Meadow, Naphill.

End.