

HUGHENDEN PARISH COUNCIL

Minutes of the Meeting of **HUGHENDEN PARISH COUNCIL** held on
Tuesday 10th February 2009 in the Council Offices at 8pm

UNCONFIRMED

1. **Present:-**
- | | |
|----------------------------|---------------------|
| Cllr J E Rogers (Chairman) | Cllr A M Konieczny |
| Cllr P H Crawshaw | Cllr H L McCarthy |
| Cllr D L Davies | Cllr L O'Malley |
| Cllr M E Ewart | Cllr N J Morris |
| Cllr J A Gibbs | Cllr L J Smith |
| Cllr R F Gould | Cllr J A Whitehouse |
| Cllr I N Guy | Clerk: L M Turner |
| Cllr D G Jarman | |

In attendance:- Tom Pochciol – Bucks Free Press
There were no other members of the public present.

2. **Apologies for Absence:-** Cllr Andrew.

3. **Declarations of Interest in Items on the Agenda.**

09034 - Cllr Rogers and Cllr Jarman declared an interest in items in 'payments'.

4. **Minutes of the previous monthly meeting held on Tuesday 13th January 2009.**

09035 – These were **RESOLVED** as a true record of that meeting and duly signed by the Chairman.

5. **Police/RAF Consultation.**

None.

6. **Matters Arising.**

09036 – 09004/08411 – Further information on legal issues at Great Kingshill playground. It was **AGREED** that this item will be taken at the end of the meeting in the absence of the public and press, due to the confidential nature of the business to be transacted.

7. **Correspondence.**

09037 – 8036/09 - TVP – Request from NAG for representative on Speed Reduction Working Group and for contribution towards own community speed watch equipment. The Clerk gave information on this item and it was **RESOLVED** that Cllr Smith would be the Parish Council's representative on the working group. It was **FURTHER RESOLVED** that the Parish Council support the principle to jointly owning the speed watch equipment, subject to the agreement of the other two Parish Councils.

09038 – 8038/09 - Ms Dexter – request for lighting at Bradenham Woods Lane junction in Walters Ash. As it transpired that the area in question was outside the Parish boundary, it was **AGREED** that the Clerk respond with this information to Ms Dexter.

09039 - 8040/09 - WDALC – Information on training day on 28/2/09. It was **RESOLVED** that Cllr Morris would attend this training day, with costs and travel to be borne by the Parish Council.

09040 - 8050/09 - Playground Facilities – quotation for willow arch at Naphill play area. The Clerk gave information on this item and it was then **RESOLVED** to proceed with the placement of the willow arch and associated groundwork, using the donations from Cllr Pushman and Cllr John Gibbs from their community fund grant scheme.

09041 - 8051/09 - BALC – Notice of Finance Training on 16/3/09. It was **RESOLVED** to ask the Clerical Assistant if she would be able to attend this training session, with costs and travel to be borne by the Parish Council.

09042 – 8052/09 - SLCC – Notice of course on cemetery management on 11/3/09 in Newport Pagnell. It was **RESOLVED** that the Clerk investigate other, more local, provision of this type of training, as the distance and cost were thought to be excessive.

09043 – 8061/09 – RAF – Notice had been given of building work due to start at the officers' mess and Bradenham Woods Lane entrances and this was **NOTED**. It was **AGREED** that this information be passed to the Naphill & Walters Ash Gazette to be passed on to its readership.

8. **Public Speaking.**

None.

9. **REPORTS:-**

Chairman.

The Chairman had nothing to report that wasn't contained within other items on the agenda.

County and/or District Councillors.

None.

Planning Committee.

09044 - Minutes of the Planning Committee meeting held on 29th January 2009 had been issued.

- a) Cllr O'Malley reported that she had represented the Council at the recent Planning Inquiry on Hoppers Farm, Cockpit Road, Great Kingshill. She had presented a written report and stated that everything went well at the inquiry, as regards her input. The Chairman thanked Cllr O'Malley for her attendance at the inquiry and for the work involved.
- b) Cllr O'Malley reported that there had been a great number of members of the public at the Planning Committee meeting, all of whom were against the application for change of use to a food facility at Windmill Parade, Widmer End. Cllr McCarthy informed members that this is to be taken to the Development Control Committee in the next few weeks.

As there was no other questions it was **RESOLVED** to accept the Planning Committee report. Application comments detailed in Appendix A/0902 with these minutes.

Services Committee.

There had been no meeting since the last Council meeting.

Finance & Administration Committee.

09045 - Minutes of the Finance & Administration Committee meeting held on 27th January 2009 had been distributed. Cllr Ewart referred to them and the following items were **NOTED**:-

- a) 09FA02 – Great Kingshill Village Hall – consideration of grant for heating improvements by replacement of windows. It was **RESOLVED** that a grant of £55.00 be made for this work.
- b) 09FA04 – Consideration of risk assessment documents. Papers showing the minor amendments made had been provided and it was then **UNANIMOUSLY RESOLVED** that these be adopted. Cllr Gould asked for a vote of thanks to the Clerk for the enormous amount of work required on these documents.
- c) 09FA05 – Consideration of maintenance works required to lighting columns at Widmer End. It was **RESOLVED** that this work be carried out by SEC Lighting Services as soon as possible after 1st April 2009 at a cost to be clarified (£3,311.76 – price at December 2007).
- d) 09FA06 – Update on costs/grant for information notice boards for Cockshoot Wood and Vincents Meadow. Cllr Ewart gave information that it had been agreed not to proceed any further for the time being with the provision of these boards, due to the costs.

It was then **RESOLVED** to accept the report of the Finance & Administration Committee.

Report by Councillors from Outside Meetings.

None.

Report by Councillors serving as representatives on Outside Bodies.

None.

Reports from Residents' Associations.

09046 – Widmer End – Cllr Guy reported that actions have been started to establish the Grange Action Group Trust. A bank account will be set up in the name of the trust, to take care of the money donated or pledged to the Grange Action Group over the last few years.

Reports from Working Parties.

09047 - Website – The Clerk had prepared a report on the meeting held on 29th January 2009 and this was issued to members. It was **AGREED** that the issues raised would be discussed in more detail at the March meeting.

09048 – Highways – Report from the meeting to consider requests from Great Kingshill Residents Association for funding from the BCC budget. These had been considered in some detail and a response was **AGREED**.

09049 – Youth – A report had been issued and it was proposed that a ‘climbing wall’ be provided to be placed in each of the four wards of the parish at a date to be arranged in early summer, at a cost of £800 in total. It was noted that this is intended to get the young people interested in the work being done in the areas around the parish, so that these can be accessed by parishioners and this was **RESOLVED**. Specific sites are to be confirmed.

Reports from Working Groups. None.

Parish Action Plan – Updates:

09050 - Design Statement – Cllr Ewart confirmed there is no new information on this matter.

09051 - Rural Housing Trust – Report from meeting on 27/1/09. This item will be taken at the end of the meeting in the absence of the public and press, due to the confidential nature of the matter to be discussed.

Update Report from Clerk.

09052 – The Clerk had provided a report for members of her workload and actions taken during the last month and this was **NOTED**. Cllr Ewart asked the Clerk to progress the item on work for the probation service, as this could easily be achieved.

10. **Reminder of Future Meetings.**

09053 – Information was given on the following and **NOTED**:-

- a) 17/2/09 – WDC Play Partnership meeting (JR/PE).
- b) 18/2/09 – Local Community Partnership meeting at Hughenden Valley Village Hall.
- c) 28/2/09 - WDALC Training Day.
- d) 11/3/09 – WDALC & Parish Council Chairmen – a query had been raised by WDALC for feedback prior to the meeting and a response was **AGREED**.

11. **Payments.**

09054– The following invoices had been received since the last meeting and were **RESOLVED**:-

a) HM Revenue & Customs – Tax and NI for January salaries	£ 862.53
b) S R Farm Contract Services – burial ground/service provision/playgrounds	£ 1,121.86
c) Toilets+ Ltd – toilet hire at burial ground	£ 165.60
d) Playground Facilities – surfacing/edging/step logs at Hughenden Valley	£ 1,521.45
e) Buildbase – rock salt for burial ground and office car park	£ 51.67
f) Wycombe District Council – waste collection service at burial ground	£ 99.46
g) NALC – Stepping Stones Conference - training course for Cllr Davies	£ 73.60
h) Torix Solutions Ltd – upgrade to computer memory and external hard drive	£ 265.74
i) Mr D Jarman – Acer projector with carry case & remote control	£ 246.93
j) Staples – towel dispenser/bin/ring binders	£ 59.21
k) Mike Henson Presentations Ltd – updating policy documents etc for website	£ 115.00
l) Fountain Forestry Ltd – squirrel control in Cockshoot Wood (08/09 season)	£ 236.90
m) Southern Electric – supply for building at burial ground and office	£ 143.99

Cllr Rogers and Cllr Jarman declared an interest in this item and took no part in the decision.

A query was raised on the squirrel control and it was **AGREED** to refer this item to the Services Committee for further discussion.

09055 – The following payments had been made since the last meeting and were **RESOLVED**:-

a) Salaries for January	£ 2,377.85
b) British Telecom – telephone and broadband charges	£ 67.88
c) Molly Maid - Office cleaning - 8/1/09, 21/1/09 & 5/2/09	£ 63.00
d) Thresher – refreshments for meetings	£ 19.99
e) Swift Digital Services – annual maintenance for copier/printer	£ 109.25
f) Boots Ltd – photos for use in court case	£ 2.40
g) Spar – refreshments for meetings	£ 14.00

12. **Monies Received.**

09056 - The following monies had been received since the last meeting and were **NOTED**:-

a) Bank interest (National Savings)	£ 1,993.17
b) Burial fees (3 full/1 seat)	£ 2,270.00
c) HM Revenue & Customs – repayment of Vat (1/7/08 to 31/12/08)	£ 6,967.24

- 13. **Other Matters.**
09057 - Consideration of payment to Hughenden Valley Village Hall to cover cost of repair to play equipment after vandalism. The Chairman gave information on this item and after some discussion it was **RESOLVED** to make a donation of £250 to the village hall for the repair of the equipment.

For the following items, the public and press will be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted. The meeting closed at 9.10pm and the Chairman thanked the Bucks Free Press reporter for attending.

09058 – 09032 – Further information on legal issues at Great Kingshill playground. The Chairman gave full information to members that the case had been withdrawn on a legal technicality. After some lengthy discussion it was **RESOLVED** not to carry out any further actions until Mr Stewart had provided copies of his evidence to the Parish Council, as advised by the court.

09059 – Rural Housing Trust – update on meeting held on 27/1/09. The Clerk gave information to members of the updated information from RHT on its business ceasing and next steps to be taken. After some lengthy discussion it was **RESOLVED** that the Clerk write to RHT stating that the Parish Council would only wish to continue progressing this matter if shared ownership and local qualification were guaranteed.

The meeting re-opened at 10.07pm.

- 14. **Urgent Matters by permission of the Chairman.**
None.

- 15. **Date of the next meeting.**
The next meeting is scheduled for Tuesday 10th March 2009 at 8pm.

There being no further business, the meeting was declared closed at 10.08pm.

Signed

Date

Appendix A/0902

Details of planning responses to be attached to full Council minutes for February 2009

Planning Committee Meeting: 29th January 2009 - 8 applications were reviewed.

The following applications should be refused for the planning reasons set out below:-

ELH/09/05016/FUL - Emma Hatton - 421538

Change of use from A1 (Shops) to A3/A5 (Restaurants & Cafes / Hot Food Takeaway) at 1 Windmill Parade, Georges Hill, Widmer End.

The Parish Council strongly objects to, what appears to be, an outline application for change of use from A1 to A3/A5. It considers the proposed use to be inappropriate in this residential area.

A change of use would result in a loss of amenity, particularly for the occupiers of the flats above the shops and the new semi-detached properties; for example, problems of noise, smells and parking.

Parking and rubbish disposal issues have not been addressed.

The proposed opening hours are entirely inappropriate, as other retail units have opening hours, acceptable in a residential area.

If minded to approve, this important application should be referred to the Development Control Committee.

(The Chairman allowed some members of the public to speak to this application prior to the decision being taken and all those present were against the application.)

ELH/09/05026/FUL - Emma Hatton - 421538

Change of use of agricultural land to graze and keep horses and the erection of stable block at Land adjacent to Hillbrow, Coombe Lane, Naphill.

The Parish Council strongly objects to this application. The size, bulk and siting of the proposed stable on Green Belt land would have a detrimental impact upon the visual amenity of the adjoining Green Belt as well as the special character and appearance of the Chilterns AONB. The unacceptable impact is exacerbated by virtue of the proposal being visible from the public footpath to the east of the site, as well as from Coombe Lane.

Please note that the erection of a stable was refused in 1992 on application 92/06828/FUL.

GMG/09/05030/FUL - Gemma Gearing - 421632

Construction of single storey side / rear extension with room in roof at 172 Main Road, Naphill.

The Parish Council objects to this application. It considers that the proposed extension to be out of keeping with this terrace of brick and flint cottages. It is overdevelopment of the site and would be an intrusion on neighbours.

The Council has the following observations on these applications:-

GMG/09/05050/FUL - Gemma Gearing - 421632

Construction of first floor rear extension, single storey front extension and insertion of 2 x replacement dormer windows to front at Green Gables, 85 Friars Gardens, Hughenden Valley.

The Parish Council has no objection provided there is no intrusion on neighbours.

The following applications should be approved:-

CC/04/09 (BCC) – Anna Herriman – 01292-382819 & GMG/09/05106/CONCC (WDC)

Proposed engineering works for construction of hard surface to existing area at Naphill and Walters Ash School, Kilnwood, Walters Ash.

AD/09/05056/FUL - Alexia Dodd - 421462

Construction of rear conservatory at 18 Trees Road, Hughenden Valley.

VJB/09/05081/FUL - Valerie Bailey - 421548

Construction of front entrance porch and bay window at Rossmere, Downley Road, Naphill.

GMG/09/05100/FUL – Gemma Gearing – 421632

Insertion of door in side elevation of garage to replace existing window at 29 Battingswood Gardens, Naphill.

End.