

HUGHENDEN PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Tuesday 12th May 2009 at 7.30pm

UNCONFIRMED

1. **Present:-**
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| Cllr M E Ewart (Chairman) | Cllr A M Konieczny |
| Cllr A M Andrew | Cllr H L McCarthy |
| Cllr P H Crawshaw | Cllr N J Morris |
| Cllr J A Gibbs | Cllr J E Rogers |
| Cllr R F Gould | Cllr L J Smith |
| Cllr D G Jarman | Cllr J A Whitehouse |
| Cllr I N Guy | Clerk: Mrs L M Turner |

There were three members of the public present.

2. **Apologies for Absence.** Cllr Davies.

3. **Election of Chairman.**

Cllr Rogers took the Chair and asked for nominations for Chairman. He then nominated Cllr Ewart and this was seconded by Cllr Gibbs. There were no other nominations and it was then **UNANIMOUSLY RESOLVED** that Cllr Ewart would be Chairman of the Hughenden Parish Council for the coming year and Cllr Ewart then took the Chair and signed the Declaration of Acceptance of Office. Cllr Ewart then thanked everybody for their support and particularly the previous Chairman, Cllr Rogers, for his mentoring and training in the last couple of years. She then thanked Cllr Rogers for his Chairmanship and stated that a lot has been accomplished by the Council during his term of office and this was **AGREED**.

4. **Election of Vice-Chairman.**

Cllr Ewart then stated that this year there was a contested election for the Vice Chairman, as Cllr Davies and Cllr Konieczny had indicated they would wish to stand. Cllr Davies was proposed by Cllr Jarman and seconded by Cllr Gould with Cllr Konieczny being proposed by Cllr McCarthy and seconded by Cllr Morris. The Chairman asked if there were any other nominations and there were not. She then gave the opportunity for the candidates to present information about their reasons for standing and Cllr Jarman spoke for Cllr Davies and Cllr Konieczny then spoke. There was then a secret written ballot which was counted by the Clerk and scrutinised by the proposers, Cllr Jarman and Cllr McCarthy as well as the District & County Councillor, Cllr Pushman. The Clerk gave the information to the Chairman and she reported that there was an equality of votes. She then spoke about her casting vote and voted for Cllr Davies, explaining that she was aware that if Cllr Davies had been present he would obviously have voted for himself. Therefore it was **RESOLVED** that Cllr Davies would be the Vice-Chairman of the Hughenden Parish Council for the coming year.

5. **Declaration of Members' Interest in Items on the Agenda.**

None.

6. **Election of Standing Committees.**

Cllr Ewart then asked for nominations for the standing committees during which the Hughenden Valley ward asked for the Council to make the decision for the Services Committee, as they were unable to reach an agreement on this committee.

For this item, the public and press were excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.

This was then discussed in the absence of the ward members and agreement was reached. The meeting was then re-opened at 8.03pm.

It was then proposed by Cllr Jarman, seconded by Cllr McCarthy and **UNANIMOUSLY RESOLVED** that the following members of the Parish Council should serve on the standing committees:-

Finance & Administration:-	Great Kingshill	Cllrs Gould & Jarman
	Hughenden Valley	Cllrs Konieczny & Smith
	Naphill	Cllrs Gibbs & Whitehouse
	Widmer End	Cllrs Andrew & McCarthy

Services:-	Great Kingshill Hughenden Valley Naphill Widmer End	Cllrs Davies & Jarman Cllrs Rogers & Smith Cllrs Crawshaw & Whitehouse Cllrs Guy & McCarthy
Planning:-	Great Kingshill Hughenden Valley Naphill Widmer End	Cllr Gould, Cllr Davies (D) Cllr Smith, Cllr Konieczny (D) Cllr Ewart, Cllr Crawshaw (D) Cllr Guy, Cllr Morris (D)

7. **Appointments to Outside Bodies.**

It was proposed by Cllr Jarman, seconded by Cllr McCarthy and **UNANIMOUSLY RESOLVED** that the following members of the Parish Council should serve on the following:-

Queensway Joint Committee -	Cllr Rogers, Ewart, Davies and Gould
Village Halls - Great Kingshill -	Cllr Jarman
Hughenden Valley -	Cllr Konieczny
Naphill -	Cllr Ewart
North Dean -	Cllr Rogers
Widmer End -	Cllr Andrew
BCC Local Area Forum -	Cllrs Ewart, Davies and Jarman
Wycombe District Assn of Local Councils -	Cllrs Ewart, Davies, Guy and Jarman

It was **NOTED** that these meetings are open to all Councillors to attend.

Bucks Assn of Local Councils (AGM) -	Cllr Ewart & Cllr Davies.
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8. **Working Party Membership.**

These were confirmed as follows:-

- Action Plan/Strategy – Cllrs Ewart, Davies, Jarman, McCarthy and Rogers.
- Highways – Cllrs Davies, Andrew, Crawshaw and Rogers – with: Keith Freeman, Helen Hinde, Paul Cawte, Harry Devereux
- Office Procedures – Cllrs Ewart, Davies, Gould and Rogers.
- Risk Assessment – Cllrs Ewart, Davies, Andrew and Gould.
- Website – Cllrs Ewart, Gibbs, Jarman, Rogers and Whitehouse.
- Youth – Cllrs Davies, Jarman, Konieczny, Morris and Whitehouse.

9. **Other Matters.**

- a) Consideration of changes to seating arrangements at Council meetings. (Cllr Morris)
As the Time was now past the scheduled time for the monthly meeting to commence, Cllr Ewart asked Cllr Morris if he would allow this item to be deferred until the following monthly meeting and this was **AGREED**.

There being no further business, the meeting was declared closed at 8.10pm.

Signed

Date