

# HUGHENDEN PARISH COUNCIL – SERVICES COMMITTEE

Minutes of the meeting of the **SERVICES COMMITTEE** held in the Council Offices  
on Tuesday 16th December commencing at 8pm

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## UNCONFIRMED

**Present:** Cllr D L Davies (Chairman) Cllr A M Konieczny  
Cllr P H Crawshaw Cllr L O'Malley  
Cllr M E Ewart Cllr J E Rogers  
Cllr I N Guy Clerk: Mrs L M Turner  
Cllr D G Jarman

There were no members of the public present.

1. **Apologies for Absence.** Cllr Smith, Cllr Whitehouse & Mrs Marsden.  
Cllr McCarthy had sent late apologies.
2. **Declarations of Interest in Items on the Agenda.**  
**08S66** – Cllr Rogers declared an interest in the items on the maintenance of the Garden of Rest and the update on the grass cutting contract for 2009/10.  
  
Cllr Davies notified members that there was one item under Urgent Matters to be taken later in the meeting which would be in the absence of the public and press.
3. **Minutes of the previous meeting held on Tuesday 30th September 2008**  
**08S67** – These were **RESOLVED** as a true record of that meeting and signed by the Chairman.
4. **Matters Arising.**  
There were no matters arising.
5. **Items regarding Garden of Rest.**  
**08S68** – Update on maintenance. Cllr Rogers declared an interest in this item and left the meeting. The Chairman gave information on the maintenance work being carried out at the burial ground. This is being completed at present to a high standard, however the current method of maintenance is only agreed until the end of March 2009. A review is required and it was **RESOLVED** that the Chairman and Clerk gather further information on relevant costs from alternative sources for comparison purposes. Results to be brought to the full Council meeting in January, if possible, for consideration.

Due to the illness of the Council Chairman it was agreed to take the next matter out of order, so that he could be present and then leave the meeting.

### **Urgent Matters by Permission of the Chairman.**

**For the following items, the public and press were excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.** The meeting closed at 8.22pm.

**08S69** – Information on court proceedings. Cllr Rogers, as Chairman of the Council, gave information to members on papers received in a matter on the Great Kingshill playground. He outlined the actions taken so far and informed members that there would be an extra-ordinary meeting of the full Council called for next Tuesday 23rd December 2008 at 6pm, in order that further information and discussion can take place. This was **NOTED**.

The meeting re-opened at 8.38pm and Cllr Rogers left the meeting at this time.

The Chairman then returned the meeting to the agenda.

**08S70** – Consideration of clearance work and landscaping at back meadow. Cllr Davies gave information on the work to be carried out over the winter period in this area. This will involve having the use of a skip to remove the rubbish which cannot be composted or burnt and this was **AGREED**. Cllr Davies informed members that there may also be some tree work required in this area.

6. **Items regarding Playgrounds.**  
**08S71** – Update on boundary issues and maintenance at Templewood. The Clerk informed members that she had still been unable to arrange a site meeting but would try and contact Mr Beeks to see if anything further could be done to instigate this matter.

**08S72** – Report on maintenance issues and safety inspections. Mrs Marsden had provided a report for members, which was accepted. It was **NOTED** that the vandalism issue at Hughenden Valley play area may be progressed through the village hall's insurance company.

7. **Items regarding Allotments.**

**08S73** – Update on jobs outstanding and report on availability. The Chairman informed members that the clearance work on the boundary at Hughenden Valley and North Dean should be carried out over the next few weeks. When this is completed, there will be a meeting with Hughenden Valley Village Hall committee members to clarify the boundary of the Parish land, prior to fencing. It was **NOTED** that most gardens have waiting lists, although some plots are still available.

8. **Items for Strategic Plan.**

**08S74** – Consideration of land purchase for open space/amenity use, with regard to grants available. Cllr Davies gave information on funds that may be available through the Chilterns Conservation Board – LEADER scheme, if the Parish Council meet the criteria. The Clerk is trying to obtain information on this matter. After some further discussion it was **RESOLVED** that this and woodland burials be put forward to the Strategy working party for consideration.

9. **Other Matters.**

**08S75** – Update on condition of seats within Parish. The Clerk gave information on that maintenance of the seats although there were one or two seats whose ownership was in question. It was **AGREED** that the Clerk obtain further information from Cllrs Ewart, Guy and Rogers and, if appropriate, add these other seats to the normal maintenance schedule. It was further **NOTED** that there may be an increase in the numbers of seats required on the insurance schedule.

**08S76** – Update on condition of bus shelters within Parish. The Clerk gave information on this item and after some discussion it was **RESOLVED** that, when further maintenance is required to the shelter at Cryers Hill, it be brought to the Services Committee for consideration, before any further work is carried out.

**08S77** – Consideration of specific sites for tree planting within wards. Cllr Ewart mentioned Moseley Road, Naphill, as requiring replacement of about six trees in an avenue and it was **RESOLVED** to **RECOMMEND** to full Council that permission be sought from BCC for these as well as one on the corner of Vincents Way, Naphill. It was **FURTHER RESOLVED** to **RECOMMEND** that a tree be placed in the gap on Great Kingshill recreation ground on the Missenden Road side and also to consider replacement of dead trees at Spring Rising and contact the family of Norman Timpson about the memorial tree on Great Kingshill recreation ground.

**08S78** – Update on grass cutting contract for 2009/10 and changes required. The Chairman informed members that the current contract runs until March 2010 and outlined the changes wanted for the 2009 season, particularly with regard to the Garden of Rest. These were **RESOLVED**.

**08S79** – Update report from working party on refurbishment of Great Kingshill play area. The Chairman and Cllr Ewart outlined the discussions from the working party with regard to the refurbishment of the play facilities in this area and these were **NOTED**. Cllr Ewart informed members of the possible costs involved and that the Clerical Assistant had been asked to make enquiries with several playground equipment companies for further information. This was **NOTED**.

10. **Urgent Items by Permission of the Chairman.**

There were no other urgent items.

11. **Date of the Next Meeting.**

The next meeting is scheduled for Tuesday 24th March 2009.

There being no further business, the meeting closed at 9.35pm.

Signed .....

Date .....