

HUGHENDEN PARISH COUNCIL

Minutes of the Meeting of **HUGHENDEN PARISH COUNCIL** held on
Tuesday 12th June 2007 in the Council Offices at 8pm

UNCONFIRMED

1. **Present:-**
- | | |
|----------------------------|---------------------|
| Cllr J E Rogers (Chairman) | Cllr D G Jarman |
| Cllr A M Andrew | Cllr A M Konieczny |
| Cllr P H Crawshaw | Cllr L O'Malley |
| Cllr M E Ewart | Cllr J A Whitehouse |
| Cllr I N Guy | Clerk: L M Turner |

There were two members of the public present.

2. **Apologies for Absence:-** Cllr Davies, Cllr Gould and Cllr McCarthy.
3. **Declarations of Interest in Items on the Agenda.**
07171 – Cllr Rogers declared an interest in an item under Payments for SR Farm Contract Services.
4. **Minutes of the previous monthly meeting and AGM held on Tuesday 8th May 2007.**
07172 – Both sets of these minutes were **RESOLVED** as a true record of those meetings and were duly signed by the Chairman.
5. **Police/RAF Consultation.**
07173 – PC Lee Turnham spoke about the various incidences of anti-social behaviour which have been occurring over the last few weeks in and around Great Kingshill. There was some discussion around these problems and PC Turnham asked for support to get the bottle banks removed to the car park at the Red Lion Public House, which was **AGREED**, as long as members of the public still had access to these banks. PC Turnham informed members that he is having a public meeting on 29th June 2007 at 6.30pm in the Cricket Club and he would welcome any of the Councillors who wish to attend. He confirmed that the Youth Service will be having the 'climbing wall' in the car park on Tuesday 3rd July during the evening, for young people to come along and join in. He then spoke about other problems being experienced at the moment, the worst of which is graffiti, which has been painted on various structures in the locality, and informed members of measures being taken to combat this problem.
6. **Matters Arising.**
07174 – 07145 – Report on meeting with BCC re turning off the lights on the A4128 Valley Road, Hughenden Valley. Cllr Rogers reported on this meeting which had taken place with the Residents Association and BCC representatives. It was **NOTED** that there had been no particular conclusions reached but BCC were asked to reconsider their plans. It was **AGREED** that the Clerk would write to Cllr Letheren to see what progress has been made.
07175 – 07150 – Standards Board for England – consideration of adoption of new Code of Conduct for Councillors. As several members were unable to attend this meeting, it was **AGREED** to defer this item to the July Council meeting.
07176 – 07157 – Further update on amended contracts for staff. As several members were unable to attend this meeting, it was **AGREED** to defer this item to the July Council meeting.
07177 – Committee membership. It was **AGREED** to defer this item to the July Council meeting, to enable ward members to discuss this in more detail.
7. **Correspondence.**
07178 - 7239/07 - WDALC – Request payment of annual subscription. (£2 per representative) It was **RESOLVED** to pay the subscription for four members.
07179 - 7249/07 - Trevor Dean – resignation as Councillor. Cllr Rogers reported on receiving Cllr Dean's resignation and it was **AGREED** that the members were sorry to see him go, but he had not wanted to reconsider. The Clerk then gave information on the process to be followed for advertising this casual vacancy and it was **NOTED** that she would start the process.
07180 - 7250/07 - SEC Lighting Services – notice of works required on lighting posts at Widmer End. The Clerk gave information on the works to be completed and it was **AGREED** that some queries had arisen and needed further investigation before the works could be approved.

- 07181** - 7253/07 - North Dean Memorial Hall – Request for grant for replacement ceiling and lighting. Cllr Rogers spoke about the process being followed and then took no further part in the discussion. Cllr Ewart took the item and there was a short discussion. It was then **RESOLVED** that a grant of £1000 be allocated.
- 07182** - 7257/07 - Chiltern Society – request for annual subscription of £25.00. Cllr Ewart declared an interest in this item and took no part in the discussion or decision. It was then **RESOLVED** that this payment be made.
- 07183** - 7258/07 - BCC – Information on dates for exhibitions on Waste Preferred Options. This was **NOTED** and it was **AGREED** that the Clerk would forward the information to members via email.
- 07184** – 7259/07 - WDALC – Notice of 'nuts & bolts' training for Councillors on 27/6/07. It was **NOTED** that Cllrs Crawshaw and Whitehouse would be attending this training session.
- 07185** – 7263/07 - BCC – Notice of 'Transport Matters' event on 15/6/07 in Princes Risborough. This was **NOTED**.
- 07186** – 7267/07 - WDC – Information on Pre-examination Changes to WDC Core Strategy. This was **NOTED**.
- 07187** – 7269/07 - BCC – Query on Powers for Decriminalising of Parking Enforcement. **NOTED**.
- 07188** - 7270/07 - Absolute Cleaning – quotation for cleaning contract for offices. (£26 per visit) After some discussion it was **RESOLVED** to proceed with this company for office cleaning.
- 07189** - 7272/07 - BCC – Amendment to Temporary Prohibition of through traffic on A4128 – extended by three days to run from 11/6 to 19/6/07. This was **NOTED**.
- 07190** - 7273/07 - WDC – Invitation to meeting with Inspector on Wycombe Core Strategy on 28/6/07. It was **NOTED** that Cllr Guy will be attending for Widmer End Residents Association and Cllr Rogers or the Clerk would be attending on behalf of the Parish Council.
- 07191** - 7276/07 - BCC – Agenda and papers for GC2C Meeting on 18/6/07 at Princes Risborough. It was **NOTED** that Cllr Jarman would attend this meeting on behalf of the Parish Council.
- 07192** - 7277/07 - Pipers Corner School – Invitation to Chairman to attend Parents Day on 7/7/07. It was **NOTED** that Cllr & Mrs Rogers would be attending this function.

8. **Public Speaking.**

There were no members of the public wishing to speak, so the meeting continued.

9. **REPORTS:-**

Chairman.

07193 – The Chairman had nothing particular to report but Cllr Ewart had attended the RAF Air Command Annual Reception on behalf of the Chairman and had a thoroughly enjoyable time.

Reports from County and/or District Councillors.

07194 – Cllr Pushman spoke about the Standards Committee, who had just resolved to adopt the new Code of Conduct and agreed to recommend to Parish and Town Council's that they also adopt the new code. They will be looking for a contribution towards costs for compliance advertising. BCC are intending to liaise more closely with the Parishes and with BALC.

07195 – Cllr Carroll informed members that he has been appointed as Deputy Leader for WDC and spoke about the Pathfinder situation. Although this has not yet been accepted by Central Government, both WDC and BCC are proceeding as if it had been agreed and are looking at changing procedures to improve services. Cllr Carroll asked whether there had been any decisions about the playground at Great Kingshill and the Chairman informed him that there has been no decision to close it and these problems will be discussed in more detail at the next Services meeting. It will also be mentioned at the Police meeting on 29th June 2007 at 6.30pm.

Planning Committee.

07196 - Minutes of the Planning Committee meetings held on 10th and 31st May 2007 had been distributed and the following were **NOTED**:-

- a) Cllr O'Malley informed members that the Council had been consulted on the former De La Rue site, by Hughenden Park, as the site adjoins the Parish and is deemed to have an effect on our parishioners. The Committee had strong objections to this application.

The acceptance of the report of the Planning Committee was then **RESOLVED**.

Application comments detailed in Appendix A/0706 with these minutes.

Services Committee.

There had been no meeting since the last Council meeting.

Finance & Administration Committee.

There had been no meeting since the last Council meeting.

Report by Councillors serving as representatives on Outside Bodies.

07197 – Naphill Village Hall - Cllr Ewart had informed the village hall committee of the work that the Parish Council is doing on the proposed playground at Walters Ash. The committee will shortly be putting in an application for a grant for roof work and relevant papers had been issued.

07198 – Widmer End Village Hall - Cllr Andrew reported that there had been several acts of vandalism which had been reported to the Police. The hall is also having problems with the roof and relevant papers were issued for a future grant request.

07199 – WDC Seminar on new Code of Conduct – Cllr Jarman reported that several members had attended and he had been eager to hear the discussions on pre-disposition and how Councillors should be careful in pre-determining and issue prior to the meeting at which the discussion takes place. The seminar had been very useful.

Reports from Residents' Associations.

07200 – Widmer End Residents Association – Cllr Guy re-iterated the invitation to the Chairman and Clerk to attend the AGM on Wednesday 20th June at 7.30pm in the Guide Hut. It was **NOTED** that the Chairman was unable to attend but Cllr Ewart will attend in his stead and the Clerk should also be able to attend.

Reports from Working Parties.

None.

Report from Parish Action Plan.

07201 - Design Statement – There is a meeting scheduled for Tuesday 19th June 2007 at 11.30am at the Parish Council offices with Penelope Tollitt to progress this matter.

07202 – White Lion Meadow – The Clerk is waiting for feedback from the company with regard to a meeting.

Update Report from Clerk.

07203 - The Clerk reported that she now had information regarding the bus shelters needing to be 'smoke free' after 1st July, as they are more than 50% enclosed. It was **AGREED** that she would obtain substantial signs to be erected in each of the shelters and that the Councillors would keep an eye on them to ensure the signs are replaced as soon as possible if they are removed.

07204 – The Clerk reported that she had attended a meeting during the morning regarding planning procedures. The new system is to be piloted by four Parishes, including Hughenden, and this will be explained in more detail to the Planning Committee at their meeting on 21st June. It was **NOTED** that the purchase of a projector should be placed on the next Finance agenda for consideration.

10. **Payments.**

07205 – The following invoices had been received since the last meeting and were **RESOLVED**:-

a) Inland Revenue – Tax and NI for May salaries	£ 881.86
b) Staples – envelopes/clipboards/dividers/boxes	£ 60.45
c) British Telecom – phone and broadband charges – HW 715296	£ 36.73
d) Briants of Risborough Ltd – boards for bus shelter repair/posts	£ 245.18
e) Wright Building Supplies – items for bus shelter/playground maintenance	£ 149.43
f) S R Farm Contract Services – repair bus shelters and service provision	£ 1,560.00
g) Safe & Sound Playgrounds – repair to swing and suspension bridge at Naphill	£ 91.65
h) C G Tree & Garden Services – tree work at burial ground	£ 775.50
i) B J Turney – first (roadside) hedge cutting as per contract	£ 165.00
j) Toilets+ Ltd – toilet hire at Garden of Rest	£ 164.50
k) SDK Environmental Ltd – dog bin waste collections	£ 270.44
l) Verdant Group plc – grass cutting as per contract	£ 2,195.48
m) Wycombe District Council – fess for playground inspections around Parish	£ 293.75
n) Wycombe District Council – fess for waste disposal at Garden of Rest	£ 101.14
o) Zurich Municipal – local council policy and vehicle insurance	£ 4,475.48
p) Sign-a-Rama – extra dog signs and car par fixings	£ 50.53

Cllr Rogers had declared an interest in item (f) and took no part in the decision.

07206 – The following payments had been made since the last meeting and were **RESOLVED**:-

a) Salaries for May	£ 2,758.30
b) Vodafone Ltd – mobile phone charges	£ 17.50
c) Spar – refreshments for meetings	£ 19.69

d) John Lewis – memory card for camera	£	20.95
e) Hazlemere Food Hall – refreshments for Annual Parish Meeting	£	119.54
f) Clearview Windows – window cleaning at office	£	20.00
g) Mrs L Turner – mileage expenses for March to May inclusive	£	69.19

11. **Monies Received.**

07207 - The following had been received since the last meeting and were **NOTED**:-

a) Burial fees – 1 full/1 ashes	£	865.00
b) Arval PHH – rebate for fuel volume	£	6.54

12. **Other Matters.**

07208 - Report from meeting with Hazlemere Parish Councillors and consideration of next actions to be taken regarding land at Widmer fields. Cllr Rogers reported that he, Cllr Davies, Cllr Guy and the Clerk had met with representatives of Hazlemere Parish Council and others in this regard. After a short discussion it was **RESOLVED** to make these members of a working party to liaise with Hazlemere Parish Council to discuss this issue and negotiate and bring recommendations to full Council for consideration.

07209 – Consideration of purchase of bollards for placing at office car park area for security and consideration of problems with use of car park. The Clerk gave information on bollards that are available to improve security of the building and it was **RESOLVED** that these be purchased and placed as soon as possible. There was some further discussion around the problems being experienced by the local residents regarding people using the car park late at night and it was **AGREED** that the Police meeting should be attended and a further meeting on the provision of CCTV cameras should be scheduled as soon as possible.

13. **Urgent Matters by permission of the Chairman.**

None.

14. **Date of the next meeting.**

The next meeting is scheduled for Tuesday 10th July 2007 at 8pm.

There being no further business, the meeting was declared closed at 9.55pm.

Signed

Date

Details of planning responses to be attached to full Council minutes for June 2007

Planning Committee Meeting: 10th May 2007 - 16 applications were reviewed.

The following applications should be refused for the planning reasons set out below:-

RW/07/05869/FUL - Richard White - 421509

Redevelopment of site providing 34 x 1 bed, 118 x 2 bed flats in three blocks, 1 pair of 3-bed semi detached dwellings, 1 terrace of 4 x 2-bed dwellings, 1 terrace of 5 x 4-bed dwellings, 1 terrace of 7 x 3-bed dwellings, 1 terrace of 8 x 4 bed dwellings with 4 x 2 bed flats mid-terrace (182 dwellings in total), with associated car parking, landscaping and creation of new access. Erection of detached children's nursery building (D1(b)) and 8 units for commercial (B1(c)/B8) use at Former De La Rue Site, Coates Lane, High Wycombe.

The Parish Council strongly objects to this application for the following reasons:-

1. It is overdevelopment of the site.
2. There is a lack of any improvements to the infrastructure, eg: roads, drainage, sewerage, etc.
3. The 5-storey block of flats, together with the 2 x 4-storey residential units, would have an adverse visual impact on the environment and surrounding AONB, Green Belt, safeguarded land, as well as the existing residential area.
3. The increased amount of traffic that would be generated by a development of this size, would have a detrimental impact on the existing main road system.

We would expect this important application to be considered by the Development Control Committee.

(It was **AGREED** that the Clerk inform the District Councillors and the local MP of this objection).

Cllr Andrew arrived during the discussions on this application at 8.20pm.

VJB/07/05939/FUL - Valerie Bailey - 421548

Insertion of ground floor window to side elevation (retrospective) at 28 Trees Avenue, Hughenden Valley.

The Parish Council objects to this retrospective application and would draw attention to the fact that a new toilet has been added, which does not appear to have permission under appn 06/05604/FUL.

AD/07/05993/FUL - Alexia Dodd - 421462

Erection of detached single garage at 2 Hatches Lane, Great Kingshill.

The Parish Council objects to this application as it would be an intrusion on neighbours and have an adverse visual impact on the street scene in this small country lane.

The Council has the following observations:-

DBL/07/05853/FUL - Daniel Ledger - 421516

Insertion of side and rear dormer windows and construction of pitched roof to existing front dormer window at Fairholme, Perks Lane, Prestwood.

The Parish Council has no objection provided there is no intrusion on neighbours.

VJB/07/05893/FUL - Valerie Bailey - 421548

Roof extensions incorporating rear dormer window to provide first floor accommodation to existing bungalow and single storey side & rear extensions and excavation works to rear garden and relocation of retaining wall at Rylands, Cryers Hill Road, Cryers Hill.

The Parish Council has no objection provided there is no intrusion on neighbours.

The Council has no observations on the following:-

VJB/07/05958/FUL - Valerie Bailey - 421548

Construction of a single storey rear extension, raising of roof & insertion of 1 x side dormer window for loft conversion and construction of chimney at 232 Main Road, Naphill.

The Parish Council has no comment on this application. Please note that the planning 'history' provided with this application is not up to date.

MJD/07/05981/FUL - Martin Davies - 421520

Erection of 1 x 4 bed detached dwelling and detached garage (alternative scheme to p/p 06/07051/FUL) at 40 Sunny Bank, Widmer End.

The following applications should be approved:-

VJB/07/05832/FUL - Valerie Bailey - 421548

Erection of pitched roof over existing flat roofed front and rear dormers, over existing garage front and sides flat roof, existing front and side extension flat roof and new front canopy porch at The Chalet, Missenden Road, Great Kingshill.

VJB/07/05850/FUL - Valerie Bailey - 421548

Construction of single storey front and rear extensions at 57 Columbine Road, Widmer End.

AD/07/05859/FUL - Alexia Dodd - 421462

Insertion of one dormer window to north-west side elevation and erection of detached shed at 75 Friars Gardens, Hughenden Valley.

VJB/07/05900/FUL - Valerie Bailey - 421548

Erection of detached replacement garage at Higden Cottage, Valley Road, Hughenden Valley.

VJB/07/05936/FUL - Valerie Bailey - 421548

Construction of replacement flat roof to existing conservatory and insertion of new window at 1 Iris Cottage, Four Ashes Road, Cryers Hill.

VJB/07/05964/FUL - Valerie Bailey - 421548

Erection of rear conservatory (alternative scheme to 06/05945/FUL) at Oldegate, Spurlands End Road, Great Kingshill.

AD/07/05683/FUL - Alexia Dodd - 421462

AMENDED:- Construction of single storey rear extensions, new canopy over front door and formation of new chimney to rear elevation at Heather Brae, Speen Road, North Dean.

VJB/07/05757/FUL - Valerie Bailey - 421548

AMENDED:- Construction of single storey side extension at Gable End, 41 Sunny Bank, Widmer End.

Planning Committee Meeting: 31st May 2007 - 14 applications were reviewed.

The following applications should be refused for the planning reasons set out below:-

JRM/07/06099/FUL – John Macauley - 421515

Erection of 1.5m high close boarded fencing along northern boundary at 6 Wedgewood Drive, Hughenden Valley.

The Parish Council objects to this application as it would have an adverse impact on the street scene. The Parish Council question whether there is a covenant on this estate to keep it 'open plan'.

DBL/07/06176/FUL – Daniel Ledger - 421516

Erection of 1 x 2-bed single storey dwelling, formation of new access and erection of new gates and brick and flint wall on land to side and rear of 155 at Alde Cottage, 155 Main Road, Naphill.

The Parish Council objects to this application as it is backland development and would create further access on to Main Road.

DBL/07/06188/FUL – Daniel Ledger - 421516

Installation of an 12.5 metre street furniture telegraph style telecommunications pole, with shrouded antennae and 1 ground based cabinet located adjacent to pole at Recreation Ground, Main Road, Naphill.

The Parish Council objects to this application as it would have an adverse impact on the street scene and on the open space of the Recreation Ground.

VJB/07/06202/FUL – Valerie Bailey - 421548

Demolition of existing garage and erection of detached single garage (part alternative scheme to pp 06/077943/FUL. Construction of single storey front, side and rear extension, demolition of existing garage and erection of detached single garage) at Lamorna, Christopher Close, Naphill.

The Parish Council objects to the increased size and the revised position of the proposed garage. This new location would have an adverse impact on the street scene.

The Council has observations on the following applications:-

AD/07/06016/FUL – Alexia Dodd - 421462

Erection of smoking shelter at The Black Lion, Woodlands Drive, Naphill.

The Parish Council has no objection provided the roof materials match those on the existing Black Lion building (i.e. slate grey).

MJD/07/06037/FUL – Martin Davies - 421520

Demolition of existing dwelling and erection of two x 5-bed and three x 4-bed detached dwellings with associated access and parking at Fairways, Stag Lane, Great Kingshill.

The Parish Council has no objection to this application but would wish to see the brick and flint detail used on all elevations and not just the front of the proposed properties.

AD/07/06149/FUL – Alexia Dodd - 421462

Construction of single storey rear extension at Seer Cottage, Speen Road, North Dean.

The Parish Council has no objection provided this does not contravene Green Belt and AONB regulations.

AD/07/06208/FUL – Alexia Dodd - 421462

Demolition of existing outbuildings and erection of two storey side and rear extension at Greenacres, Cryers Hill Road, Cryers Hill.

The Parish Council has no objection provided this application does not contravene Green Belt rules

DBL/07/06212/FUL – Daniel Ledger - 421516

Creation of manege at Grange Farm Stables, Grange Farm, Widmer End.

The Parish Council has no objection to this application provided this manege is retained for personal use only.

The following applications should be approved:-

AD/07/06060/FUL – Alexia Dodd - 421462

Construction of single storey front and side infill extension in connection with garage conversion to habitable room at 24 South Maundin, Hughenden Valley.

AD/07/06086/FUL - Alexia Dodd - 421462

Construction of conservatory to rear at Allwood, Perks Lane, Prestwood.

MJD/07/06147/FUL – Martin Davies - 421520

Change of use of strip of agricultural land to north of school for use ancillary to school and creation of 2 access points at Pipers Corner School, Pipers Lane, Great Kingshill.

Cllr Gould had declared an interest in this application and took no part in the decision.

VJB/07/06159/FUL - Valerie Bailey - 421548

Demolition of existing single storey garage & utility room and construction of two storey side extension and part two storey/part single storey rear extension and new pitched roof to front at Lastburn, New Road, Walters Ash.

VJB/07/06206/FUL - Valerie Bailey - 421548

Construction of single storey front and side extension, erection of porch enclosure to side at Stoney Ash, Allen Drive, Walters Ash.

End.