

# HUGHENDEN PARISH COUNCIL

Minutes of the Meeting of HUGHENDEN PARISH COUNCIL held on  
Tuesday 9th October 2007 in the Council Offices at 8pm

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## UNCONFIRMED

- |    |                  |                            |                     |
|----|------------------|----------------------------|---------------------|
| 1. | <b>Present:-</b> | Cllr J E Rogers (Chairman) | Cllr D G Jarman     |
|    |                  | Cllr A M Andrew            | Cllr H L McCarthy   |
|    |                  | Cllr P H Crawshaw          | Cllr N J Morris     |
|    |                  | Cllr M E Ewart             | Cllr L O'Malley     |
|    |                  | Cllr R F Gould             | Cllr J A Whitehouse |
|    |                  | Cllr I N Guy               | Clerk: L M Turner   |

There were four members of the public present.

- Presentation of Cups to winners of Allotment Competition.**  
**07291** – The Chairman welcomed everyone to the meeting and informed them that there was a new cup to be awarded this year to the winner of the 'Best Newcomer' for new allotment tenants. This cup was donated by Trevor Dean, a previous Widmer End Councillor, in memory of his father. Mr Dean presented the cup to the first winner, Mrs Kent, from the Hughenden Valley allotment garden. The Chairman then presented the cup to Mr Wilson from the Walters Ash allotment garden, who was the overall winner of the competition for the fifth time in six years. The Chairman congratulated them both on their achievements and the Councillors added that the standard of the allotments is continuing to improve year on year, making the judges task an increasingly difficult one.  
All members of the public left the meeting at this point.
- Apologies for Absence:-** Cllr Davies & Cllr Konieczny.
- Declarations of Interest in Items on the Agenda.**  
None.
- Minutes of the previous monthly meeting held on Tuesday 11th September 2007.**  
**07292** – These minutes were **RESOLVED** as a true record of that meeting and were duly signed by the Chairman.
- Police/RAF Consultation.**  
**07293** – There was no Police presence but Cllr McCarthy informed members that had attended a meeting at the District Council the previous evening with regard to policing and the prioritising of resources.
- Matters Arising.**  
**07294** – 07218 - BCC – Further information on Restricted Byways on Piggotts Hill, North Dean. The Clerk gave information that vehicles are actually allowed access on this road, regardless of its re-designation and this was **NOTED**.
- Correspondence.**  
**07295** - 7383/07 - BCC – Consultation regarding phase 2 of trial regarding switching off street lights. The Clerk gave information that further trials are taking place around the County and will be monitored and this was **NOTED**.  
**07296** - 7386/07 - WDC – Consultation on further proposed changes to core strategy & 7406/07 - WDC – Notice of independent examination re WDF Core Strategy on 27/11/07. Cllr McCarthy spoke to this issue and stated it is very important that the Parish Council respond and support the proposed changes. After some discussion it was **UNANIMOUSLY RESOLVED** that the Clerk respond re-stating continued protection for the Green Belt and AONB and expressing considerable concern over the continued inappropriate inclusion of gardens for further building, particularly in the rural areas.  
**07297** - 7388/07 - Bucks Community Action – Invitation to AGM on 19/10/07 at 7pm at Quainton Memorial Hall & 7412/07 - Copy of Annual Report and agenda for AGM. This was **NOTED**.  
**07298** - 7394/07 - BCC – Update on Tranquil project re village entry 'gates'. The Clerk gave information to members that the location of one of the gates in Bryants Bottom has had to be moved slightly in line with the speed limit changes and this was **NOTED**. It was further **NOTED** that the Clerk was in contact with BCC over the timing for the remainder of the gates.

- 07299** - 7395/07 - WDC Public Safety Team – information on graffiti kits available for use by Parishes. The Clerk gave information on these kits and was asked to find out whether training would need to be given to any user, or whether their staff could be called upon by Parishes.
- 07300** - 7396/07 - BCC – Updates from Risborough GC2C Forum. This was **NOTED**.
- 07301** - 7411/07 - WDC – Consultation on Draft Hackney Carriage and Private Hire policy. **NOTED**.
- 07302** - 7413/07 - Mr Gothard – offer to enter discussions re donation of land for footpath at Great Kingshill. The Clerk gave information on this issue and it was **AGREED** that she respond thinking him for the offer which is being passed on the County Council, as they are responsible for the highways.
- 07303** - 7415/07 - BCC – Notice of Public Exhibitions for Rights of Way Improvement Plan on 10/10/07. This was **NOTED**.
- 07304** - 7416/07 - BCC - Agenda for Wycombe Local Committee to be held 18/10/07. It was **NOTED** that Cllr Jarman will try and attend this meeting with Cllr Davies, who normally attends.

9. **Public Speaking.**

There were no members of the public but the Chairman noted that, as it was only 8.36pm, he would allow public speaking later in the meeting, if anyone should arrive.

10. **REPORTS:-**

**Chairman.**

**07305** – The Chairman had nothing specific to report that wasn't contained in other items on the agenda but confirmed that a meeting had been scheduled with Mr & Mrs Stewart of Great Kingshill for Monday 15th October 2007 at 7pm.

He then reported that he and Cllr Ewart had attended a Play England event on play areas at WDC and Cllr Ewart continued by informing members that it had been a good event, although not very well attended by other Parishes. She then gave information about the types of equipment available and the grants that could be made available for various types of project. It was **AGREED** that the Clerical Assistant, Emma Marsden, would work with Cllrs Ewart, Davies and Rogers on a tentative grant request for equipment funding.

**Reports from County and/or District Councillors.**

None. Cllr Pushman had sent apologies that he would be unable to attend, due to holidays.

**Planning Committee.**

**07306** - Minutes of the Planning Committee meetings held on 13th September and 4th October 2007 had been distributed and the following were **NOTED**:-

- a) Cllr O'Malley spoke about the numbers of applications that had been permitted against amended drawings without informing the Parish Council of any changes and stated that the Clerk had been asked to write to WDC about this worrying situation.
- b) Cllr O'Malley then spoke about the GOSE Spatial Strategy and after some discussion it was **RESOLVED** that the Clerk would respond by re-iterating the need for continued protection of the Green Belt and AONB and concern over use of backland development as well as stressing the need for more importance to be attached to infrastructure when developments are being planned. It was **AGREED** to thank Cllr O'Malley for all her hard work in preparing this item.
- c) Cllr O'Malley informed members that WDC had now confirmed that paper plans would no longer be sent to Parishes and the Committee had decided that the Clerk would be asked to print copies when notified and send these to the ward members as usual. There was some discussion and it was **AGREED** that this method would be tried and report back to Council after three to four months, to give time to assess its success.

As there were no questions, it was **RESOLVED** to accept of the report of the Planning Committee.

Application comments detailed in Appendix A/0710 with these minutes.

**Services Committee.**

**07307** - Minutes of the Services Committee meeting held on 25th September 2007 had been distributed. Cllr Rogers referred to them and the following were **NOTED**:-

- a) 07S40 – Update on work and jobs outstanding at the burial ground. It was **AGREED** three of the trees just beyond the building on the left would be pollarded, as they were now crowding out the larger trees. If this does not succeed, it was **AGREED** that they will be removed.
- b) 07S42 – Update on play area at Templewood, Walters Ash. Cllr Ewart spoke about the equipment being placed in this area and stated that the actual siting of the equipment has been checked prior to placement.

- Contd..../ It was confirmed that the work will commence by the end of the week and it was **RESOLVED** that the additional cost of picket fencing be accepted. It was **FURTHER AGREED** that an opening celebration would be organised by Cllrs Ewart, Davies, Whitehouse and Rogers.
- c) 07S43 – It was **RESOLVED** that the safety surface at Great Kingshill be repaired at a cost of approximately £800, as soon as possible.
  - d) 07S43 - It was **NOTED** that the poles on the bridge inside the gate at Naphill are acceptable and Cllr Ewart has spoken to Sarah Bacon (Naphill Village Hall), who is happy to join with the Parish Council to make a request for grant funding for new/replacement equipment.
  - e) 07S43 – As the Hughenden Valley Village Hall have requested that the overhanging ladder be replaced it was **AGREED** that this would be done. With regard to the slide, it was **AGREED** that costs would be obtained for placing soil in this area, to improve safety.
  - f) 07S45 - The Clerk had informed members that there were quite a few people waiting for allotments in the Parish and asked for consideration of re-opening Primrose Hill allotments to new tenants. It was **RESOLVED** to do this in a 'managed' way.
  - g) 07S47 – Consideration of tree work required at Walters Ash pond. Information was given on this matter and it was **RESOLVED** that three ash trees be pollarded to the level of the bushes at a cost of £450 plus Vat.
  - h) 07S49 – Consideration of date for Parish tour for new and all Councillors. Cllr Rogers reminded everyone of the date of Saturday 27/10/07 and asked them to notify Cllr Davies or the Clerk if they are available to attend.
  - i) 07S52 – It was **NOTED** that Great Kingshill has been awarded 'Runner-Up' in the Village of the Year and the Clerk was asked to write to offer congratulations the Residents Association for all their hard work.
  - j) 07S54 – Tree work carried out by Police contractors at Cockshoot Wood. Cllr Rogers informed members that he and Cllr Davies had viewed the area and would be meeting with the Police on site on Cllr Davies' return from holiday.
  - k) 07S56 - Cllr Rogers informed members that the bulbs for the wards were now available and asked that they be collected from the office as soon as possible.
- It was then **RESOLVED** to accept the report of the Services Committee.

#### **Finance & Administration Committee.**

There had been no meeting since the last Council meeting.

#### **Report by Councillors serving as representatives on Outside Bodies.**

- 07308 – Naphill Village Hall** - Cllr Ewart reported that she had attended the latest meeting but there was nothing to report that wasn't already covered in other agenda items.
- 07309 – Great Kingshill Village Hall** – Cllr Jarman reported that the members would be asking the Council for a grant towards replacement wiring over the next few weeks.
- 07310 – Widmer End Village Hall** – Cllr Andrew reported that the AGM will be taking place next Monday, 15th October 2007.

#### **Reports from Residents' Associations.**

- 07311 – Widmer End Residents Association** – Cllr Guy reported that the association is sending a flyer to all residents regarding the public inquiry on Terriers Farm, which is due to commence on 30th October 2007.
- 07312 – Great Kingshill Residents Association** – Cllr Jarman reported that the members have set up a road traffic safety group, of which he is a part, and they would be trying to get the Police involved to see where their efforts would be best placed.

#### **Reports from Working Parties.**

- 07313 – Highways** – The Clerk spoke to the notes from the meeting and this was discussed in some detail. It was then **RESOLVED** that the list included in the report should be submitted to the BCC Local Area Committee for consideration. Cllr Guy expressed an interest in joining this group for future meetings and this was **AGREED**.

#### **Report from Parish Action Plan.**

- 07314 - Design Statement** – Cllr Ewart informed members that there is still work to be done on the Naphill & Walters Ash statement. There was then a wider discussion on the principle involved and it was then **AGREED** to wait until Naphill & Walters Ash is finished before coming to a final conclusion in the other wards.
- 07315 – White Lion Meadow** – No further information available.

**07316 – Rural Housing** – Cllr Rogers spoke to the notes from the meeting and it was **NOTED** that Cllr Davies is due to meet with the new representative of the Rural Housing Trust next week to view the Parish. It was further **NOTED** that there is a new project in Winchmore Hill.

**Update Report from Clerk.**

**07317** - The Clerk reported that she had attended a meeting with WDC and BCC Officers and, amongst items on bus fares and routes in other parts of the district, there had been a presentation on the new shopping centre in the town. She gave brief details to the members.

The Clerk had issued a new list of diary dates for meetings for 2008 and it was **NOTED** that she had had a management meeting, for which notes had been issued. There were no questions.

11. **Payments.**

**07318** – The following invoices had been received since the last meeting and were **RESOLVED**:-

a) Inland Revenue – Tax and NI for September	£ 881.07
b) Torix Solutions Ltd – further maintenance on office computer	£ 64.63
c) Staples – paper/envelopes/diaries/pens	£ 116.22
d) Mr W Handford – provision of signage board at Garden of Rest	£ 500.00
e) British Gas – supply for office	£ 42.30
f) Toilets+ Ltd – toilet hire at Garden of Rest	£ 164.50
g) SDK Environmental Ltd – dog waste collection	£ 270.44
h) Safe & Sound Playgrounds – bark at play areas	£ 1,593.30
i) Verdant Group plc – grass cutting as per contract	£ 1,803.18
j) Kidde Fire Protection Services – service for fire extinguishers	£ 55.23
k) Southern Electric Contracting – quarterly maintenance for street lighting	£ 691.41
l) Southern Electric – street lighting energy usage	£ 516.18
m) Ash Reid Design – quarterly playground safety inspections	£ 117.50
n) Barlow Fencing – replacement fencing at North Dean play area	£ 2,539.18
o) Play Safety Ltd – playground safety training course for Clerical Assistant	£ 199.75
p) PF & DF Gray – hay cut at Hughenden field, Vincents Meadow and cemetery	£ 329.00
q) Fountain Forestry Ltd – maintain squirrel hoppers	£ 242.05
r) Swift Business Services Ltd – copy usage/maintenance for photocopier	£ 35.27

**07319** – The following payments had been made since the last meeting and were **RESOLVED**:-

a) British Telecom – telephone and broadband charges	£ 73.64
b) R Belcher – CCTV provision and set-up and internal alarm provision	£ 3,600.00
c) North Dean Village Hall – grant for replacement ceiling and electrical work	£ 1,000.00
d) M J Joiner – keys cut for Four Ashes gate	£ 4.50
e) Post Office Ltd – stamps	£ 100.00
f) Bucks SLCC – training day for Clerk	£ 10.00
g) Tesco – fuel for machines at Garden of Rest	£ 9.50
h) Clearview – window cleaning for office	£ 15.00
i) Lyndale Industrial Supplies – graffiti paint for bus shelters	£ 7.05

12. **Monies Received.**

**07320** - The following monies had been received since the last meeting and were **NOTED**:-

a) Burial fees – 2 ashes/1 plaques	£ 1,230.00
b) Allotment rents	£ 890.00
c) WDC – half yearly precept payment	£75,750.00
d) HSBC – Bank Interest	£ 416.33

13. **Other Matters.**

**07321** - Consideration of planning application required for replacement garage/equipment store at the recreation ground at Great Kingshill. The Clerk gave information on this item and it was **AGREED** that Cllr McCarthy would take this matter up with WDC as it was a replacement garage and not 'new build'. If required, it was **AGREED** that the Clerk get the application under way.

**07322** - Consideration of donation to Great Kingshill School towards tabards for children for walking to school purposes. The Clerk and Cllr Jarman gave information on this item and after some discussion it was **RESOLVED** that a donation of £250 be offered to the school for this project. It was **NOTED** that Cllr Pushman and the Police have also been asked for contributions.

**For the following item, the public and press were excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.**

The meeting was closed to the public at 10.06pm.

**07288** - Consideration for Council to take legal advice. Cllr Rogers spoke to this matter with regard to information gained from the District Council and after a lengthy discussion it was **RESOLVED** not to go ahead with any specific legal advice at this present stage.

The Chairman re-opened the meeting at 10.20pm.

14. **Urgent Matters by permission of the Chairman.**

There were no urgent matters.

15. **Date of the next meeting.**

The next meeting is scheduled for Tuesday 13th November 2007 at 8pm.

There being no further business, the meeting was declared closed at 10.21pm.

Signed .....

Date .....

**Details of planning responses to be attached to full Council minutes for October 2007**

**Planning Committee Meeting: 13th September 2007 - 16 applications were reviewed.**

The following applications should be refused for the planning reasons set out below:-

**DBL/07/07013/FUL – Daniel Ledger - 421516**

Construction of one double detached garage to front of property at Evington, Cryers Hill Road, Cryers Hill.

The Parish Council objects to this application as it does not address the reasons for refusal under 07/06417/FUL.

**ELH/07/07073/FUL – Emma Hatton - 421538**

Construction of single storey rear extension, insertion of 2 x dormer windows to rear in connection with loft conversion and alterations to existing first floor former windows at 5 Cherrycroft Drive, Naphill.

The Parish Council strongly objects to this application as it considers that the existing symmetry of this cul-de-sac should be retained. The proposed porch would be out of keeping with the other houses in the row. The velux windows on the front elevation would have an adverse effect on the street scene. The insertion of two dormers, at ridge height, on the rear elevation would also create a second storey which would be an intrusion on neighbours. The dormers would destroy the existing symmetry of the rear of this row of detached properties.

**VJB/07/07104/FUL – Valerie Bailey - 421548**

Construction of two storey front and side extension and single storey rear extension at Beechgrove, Bryants Bottom Road, Bryants Bottom.

The Parish Council has no objection to this application provided it does not contravene the 50% Green Belt rule. However, the Parish Council does object to the siting of the double garage at the front of the property as it would have an adverse effect on the street scene in the Green Belt and AONB.

**MAS/07/07120/FUL – Mark Spragg - 421524**

Construction of single storey front extension, conversion of garage to habitable room, alterations to driveway to facilitate parking area at 18 Campion Road, Widmer End.

The Parish Council objects to this application as it is out of keeping with the adjoining properties.

The Council has the following observations on these applications:-

**MAS/07/07069/FUL - Mark Spragg - 421524**

Erection of single storey log cabin to rear, creation of swimming pool and erection of decking adjacent to pool (retrospective) at Winsley, North Road, Widmer End.

The Parish Council has no objection to this application. However, it does object to retrospective applications.

**ELH/07/07111/FUL – Emma Hatton - 421538**

Installation of 1 solar hot water panel on the front right hand side elevation at High Hedges, Cryers Hill Road, Cryers Hill.

The Parish Council has no objection provided that the solar panel does not contravene Green Belt and AONB rules.

**AHC/07/07163/TPO – Alastair Cunningham - 421803**

Crown reduce by 25% to one oak tree at The Oak Tree, Louches Lane, Naphill.

The Parish Council has no objection to this application provided the work is undertaken under the direction of the WDC Tree Officer.

The following applications should be approved:-

**CC/35/07 – Chloe Thompson – 01296-383348**

Erection of new 26-place pre-school facility building at Naphill & Walters Ash School, Kilnwood, Walters Ash.

**TPO/25/2007 – Catherine Mackenzie - 421210**

Tree preservation order on tree within curtilage of land at Hoppers Farm, Cockpit Road, Great Kingshill.

**MAS/07/07075/FUL – Mark Spragg - 421524**

Construction of replacement pitched roof to existing front extension at 16 Limmers Mead, Great Kingshill.

**ELH/07/07084/FUL -Emma Hatton - 421538**

Erection of new front porch and garage extension at 40 Sunny Bank, Widmer End.

**DBL/07/07087/FUL – Daniel Ledger - 421516**

Construction of new single storey Junior Rates Mess Kitchen and refurbishment of part of existing ground floor of building to form dining rooms at Building 006-014 (Oscars), Site No 3, Main Road, Walters Ash.

**DBL/07/07115/FUL – Daniel Ledger - 421516**

Demolition of two storey single living accommodation quadrangle and formation of external car park with refurbishment of existing Senior NCO's Mess Kitchen, including two single storey extensions to Building 008, Site No 3, Sergeant's Mess, Main Road, Walters Ash.

**GMG/07/07155/FUL – Gemma Gearing - 421632**

Construction of new front porch at 9 Battingswood Gardens, Naphill.

**ELH/07/07156/FUL – Emma Hatton - 421538**

Construction of single storey rear extension at Coombe View Cottage, Valley Road, Hughenden Valley.

**ELH/07/07157/FUL – Emma Hatton - 421538**

Construction of single storey rear extension at Glenholme, Valley Road, Hughenden Valley.

**Planning Committee Meeting: 4th October 2007 - 15 applications were reviewed.**

The following applications should be refused for the planning reasons set out below:-

**AD/07/07182/FUL - Alexia Dodd - 421462**

Demolition of existing outbuildings and erection of two storey side and rear extension at Greenacres, Cryers Hill Road, Cryers Hill.

Despite the reduction in size, the Parish Council objects to this application as it does not appear to address the reasons for refusal on 07/06208/FUL.

**VJB/07/07299/FUL - Valerie Bailey - 421548**

Raising of roof and insertion of 2 front, 2 rear & 1 side dormer windows to provide first floor accommodation, construction of a two storey rear extension, new chimney, replacement conservatory and conversion of garage to form habitable accommodation with window to front gable (alternative scheme to 07/05958/FUL) at 232 Main Road, Naphill.

The Parish Council strongly objects to this application due to the detrimental impact upon the visual amenity of the adjoining Green Belt, as well as the special character and appearance of the Chilterns AONB. The unacceptable impact is exacerbated by virtue of the proposal being visible from public footpath no 7, to the east.

**VJB/07/07325/FUL - Valerie Bailey - 421548**

Raising of roof and erection of part two storey part single storey rear extension to enlarged two storey dwelling with rooms in roofspace at Mountain Ash, North Road, Widmer End.

The Parish Council strongly objects to this application as it is totally inappropriate development with regard to height, size and scale compared to adjoining properties and be out of keeping with the street scene. The proposed dormer windows on the 2nd floor would be an intrusion on neighbours. This would set an unacceptable precedent in a rural village location and, if minded to approve, the Parish Council would wish this application to be considered by the Development Control Committee.

The Council has the following observations on these applications:-

**VJB/07/07206/FUL - Valerie Bailey - 421548**

Erection of two replacement sheds to side at Awali, Missenden Road, Great Kingshill.

The Parish Council has no objection to this application provided that this does not contravene Green Belt and AONB regulations.

**ELH/07/07261/ADV - Emma Hatton - 421538**

Display of externally illuminated double sided free standing sign on post containing 2 x non illuminated amenity boards at The Red Lion, Missenden Road, Great Kingshill.

The Parish Council has no objection to the revised signage provided that there is a restriction on the illumination to coincide with the local Spar shop, which closes at 10pm. Great Kingshill is an unlit rural village.

The Council has no observations on the following applications:-

**VJB/07/07170/FUL - Valerie Bailey - 421548**

Erection of new barn style garage and store to side. New vehicular access created to provide in and out arrangement at Barnscroft, Speen Road, North Dean.

The following applications should be approved:-

**TPO/28/2007 - Catherine Mackenzie - 421206**

Tree preservation order to be made on tree on land at Barnscroft, Speen Road, North Dean.

**VJB/07/07226/FUL - Valerie Bailey - 421548**

Erection of first floor rear extension & creation of front porch at Louches Cottage, Hunts Hill Lane, Naphill.

**ELH/07/07270/FUL - Emma Hatton - 421538**

Construction of conservatory to rear at 2 Lisleys Field, Cryers Hill.

**GMG/07/07274/FUL - Gemma Gearing - 421632**

Construction of single storey rear extension at 2 Braeside, Naphill.

**DBL/07/07279/FUL - Daniel Ledger - 421516**

Demolition of existing dwelling and erection of 2 x 3 bed and 1 x 4 bed dwellings with new double garage at Cornerstones, Battingswood Gardens, Naphill.

**ELH/07/07300/FUL - Emma Hatton - 421538**

Insertion of one dormer window to side and internal alterations to create additional bathroom, in roofspace at 68 Windmill Lane, Widmer End.

**ELH/07/07303/FUL - Emma Hatton - 421538**

Erection of detached garage to rear at 9 Vincents Way, Naphill.

**AD/07/07318/FUL - Alexia Dodd - 421462**

Demolition of existing lean-to and erection of side conservatory at 12 Bayley Gardens, Naphill.

**ELH/07/07327/FUL - Emma Hatton - 421538**

Erection of single storey rear extension and replacement flat roof to existing garage at The Nook, Coombe Lane, Hughsden Valley.

End.