

HUGHENDEN PARISH COUNCIL – SERVICES COMMITTEE

Minutes of the meeting held in the Council Offices on Tuesday 15th December 2009 commencing at 8pm

UNCONFIRMED

Present: Cllr D L Davies (Chairman) Cllr D G Jarman
Cllr P H Crawshaw Cllr H L McCarthy
Cllr M E Ewart Cllr J A Whitehouse
Cllr I N Guy Clerk: Mrs L M Turner

There were no members of the public present.

1. **Apologies for Absence.** Cllr Konieczny, Cllr Rogers, Cllr Smith & Mrs Marsden.
2. **Declarations of Members' Interests in Items on the Agenda.**
None.
3. **Minutes of the previous meeting held on Tuesday 29th September 2009.**
09S52 – These were **RESOLVED** as a true record of that meeting and signed by the Chairman.
4. **Matters Arising.**
There were no matters arising.
5. **Items regarding Garden of Rest.**
09S53 – Update on routine maintenance. The Clerk informed members that there is some tree work required under routine maintenance and the area is continuing to look good.
09S54 – Consideration of having sheep in the back meadow. Cllr Davies mentioned the idea of having sheep in the back meadow and after some discussion it was **AGREED** to obtain further information on this issue for consideration at a future Services Committee meeting.
09S55 – Consideration of fees. A report on current fees and comparison with other sites was discussed in some detail. It was then **RESOLVED** to **RECOMMEND** to full Council that an increase of 15% be made and that the fees be considered every year in future. A report will be provided with these minutes.
6. **Items regarding Playgrounds.**
09S56 – Report on maintenance issues and safety inspections – including safety surface at North Dean. The Clerk informed members that all the priority 1 safety issues had been actioned since the last report. The only thing now outstanding is the safety surface at North Dean. Information was given on replacement costs and it was **RESOLVED** to **RECOMMEND** to full Council that a darker colour cushionfall be used at a cost of £1410 plus Vat. It was **NOTED** that the Village Hall committee will be approached to ensure their views are taken into account prior to work being completed, at a suitable time.
09S57 – Update on situation regarding play areas at Great Kingshill. Cllr Davies gave information to members that the climbing frame has been delayed and there is no specific date for this to be installed. He then mentioned the landscaping 'mound' and asked members to consider if this could be turfed, at a cost of £630 plus Vat. After a short discussion it was **RESOLVED** to **RECOMMEND** to full Council that this work be completed as soon as possible. It was **FURTHER AGREED** that the side of the ball wall facing Prestwood would be all painted in green, for aesthetic purposes.
09S58 – Consideration of placing control tower at Naphill play area. Cllr Davies and Cllr Ewart gave information on this piece of equipment, which had been the subject of a previous, unsuccessful, grant application. It had been noted that £2,000 had been made available through the LAF and the Village Hall Council had agreed to contribute a further £2,000. Under these exceptional circumstances, after some discussion, it was **RESOLVED** to **RECOMMEND** to full Council that the Council pay for the remainder of this equipment to be placed, prior to the end of this financial year.
09S59 – Consideration of placement of sandpit at Hughenden Valley play area. This issue was discussed for some time and it was then **RESOLVED** to **RECOMMEND** to full Council not to agree to the provision of an outside sandpit.

09S60 – Consideration of fencing at Templewood play area. Cllr Davies informed members of the situation regarding lack of boundary fencing in this area. After a lengthy discussion, it was **RESOLVED** that the Clerk formally contact the householder to see if this matter can be progressed.

09S61 – Consideration of future requirements for play areas. The Clerk reported that the only issues expected next year on safety grounds will be replacement bushes on swings at Hughenden Valley and North Dean, at a cost of approximately £2,000. The items needing consideration for replacement are the slides at North Dean and Widmer End, but these may not be required until the following financial year. Cllr McCarthy queried the height of hedges at playgrounds and the Clerk agreed to check and inform him of the requirements. It was **AGREED** that the protocol for play areas would be considered at the next services committee meeting, for issuing to village halls.

7. **Items regarding Allotments.**

09S62 – Update on jobs outstanding and report on availability. The Clerk gave information that the waiting lists are low and some areas now have no list at all. It was **NOTED** that the stones from Primrose Hill still need to be removed during the winter season.

09S63 – Consideration of fees for allotment tenants. There was a full discussion on this issue and it was **AGREED** that, in future these would be considered annually in the early summer. It was **NOTED** that any increase must be given a full years' notice and it was then **RESOLVED** to **RECOMMEND** to full Council that the allotments rents should be increased to £20 per full plot and £10 per half plot from September 2011.

09S64 - Request for dog bin to be placed at Hughenden Valley allotment area. There was a lengthy discussion on this issue and it was then **RESOLVED** to **RECOMMEND** to full Council not to place a dog bin in this location.

8. **Other Matters.**

09S65 – Update on registering of land at Cockshoot Wood and Little Burnham Wood. The Clerk confirmed that she is in the process of registering this land with the Rural Payments Agency, which may mean there will be some entitlement to monetary help with costs of maintaining these woodland areas.

09S66 – Consideration of future projects. There was some discussion on placing trees in each of the wards, but, as there had been extensive work in this regard during the last year, it was **AGREED** to leave this for the next financial year. It was accepted, however, that if any of the recently planted trees fail, they should be replaced as soon as possible. The Clerk was asked to contact Hughenden Manor to ascertain whether the three elms in the field opposite the bottom of Cryers Hill Road, would in fact be placed, as this had been agreed some years ago. Cllr Ewart mentioned woodland burials as a possible future project and it was **AGREED** to consider this issue in more detail at the next Services Committee meeting.

09S67 – Update on contracts for grass and hedge cutting. It was **NOTED** that these contracts have been sent out to local companies and the quotations will be brought to the February Council meeting for consideration.

09S68 – Consideration of notices to be placed at Vincents meadow and Little Burnham field. The Clerk asked for clarification on wording on the notices to be used in these areas with regard to dogs being kept on a lead and this was **RESOLVED**.

9. **Urgent Items by Permission of the Chairman.**

None.

10. **Date of the Next Meeting.**

The next meeting is scheduled for Tuesday 23rd March 2010.

There being no further business, the meeting closed at 9.40pm.

Signed

Date

Hughenden Parish Council

Council Offices, The Common, Great Kingshill, Bucks HP15 6EN

Clerk of the Council – Mrs L M Turner

Tel: 01494-715296

E-mail: hughendenpc@btconnect.com

www.hughendenparishcouncil.org.uk

ENTITLEMENT TO INTERMENT

The Garden of Rest at Four Ashes may be used by persons who are, or immediately before death were, on the electoral roll of the Parish of Hughenden, or in the case of a stillborn child, where the parents (or one of them) are, or at the time of the interment were, on the electoral roll of the Parish.

The Garden of Rest may also be used for persons who have an immediate relative who has been, or who is, on the electoral roll of the Parish but in these cases **all fees will be trebled.**

TABLE OF FEES FOR BURIALS AND MEMORIALS

The fees indicated only apply where the interment is made between the hours of 09.00 and 16.00, Monday to Friday, or on the certificate of a Coroner or Registered Medical Practitioner that immediate interment is necessary.

Part 1. FIRST INTERMENT (including Exclusive Right of Burial)

For the interment in a grave

- | | |
|--|----------------|
| a) of the body of a stillborn child or up to six months – within Parish only | FREE |
| b) of the body of a child whose age at the time of death did not exceed 16 years | £175.00 |
| c) of the body of a person whose age at the time of death exceeded 16 years | £350.00 |

For the interment of cremated remains in a grave

- | | |
|--|----------------|
| a) of a child whose age at the time of death did not exceed 16 years | £100.00 |
| b) of a person whose age at the time of death exceeded 16 years | £195.00 |

Part 2. SECOND INTERMENT

For the interment in a grave

- | | |
|--|----------------|
| a) of the body of a stillborn child or up to six months – within Parish only | FREE |
| b) of the body of a child whose age at the time of death did not exceed 16 years | £150.00 |
| c) of the body of a person whose age at the time of death exceeded 16 years | £250.00 |

For the interment of cremated remains in a grave

- | | |
|--|----------------|
| a) of a child whose age at the time of death did not exceed 16 years | £ 90.00 |
| b) of a person whose age at the time of death exceeded 16 years | £175.00 |

Part 3. TABLETS AND INSCRIPTIONS

For the right to place a **flat** stone on a grave in respect of which the exclusive right of burial has been granted:-

- | | |
|--|----------------|
| a) on a grave for a stillborn child or up to one month, not to exceed 27" x 18" (portrait) | FREE |
| b) on a grave for a full burial, which shall not exceed 27" x 18" (portrait) | £ 65.00 |
| c) on a grave for cremated remains, which shall not exceed 15" x 12" (landscape) | £ 65.00 |
- For each subsequent inscription the fee is **£ 20.00**

RESERVED SPACES

There is no facility to reserve spaces in the Garden of Rest

To be approved by the Hughenden Parish Council at a meeting on 12th January 2010