

HUGHENDEN PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 9th February 2010 in the Council Offices at 8pm

UNCONFIRMED

1. **Present:-**
- | | |
|---------------------------|-----------------------|
| Cllr M E Ewart (Chairman) | Cllr N J Morris |
| Cllr A M Andrew | Cllr J E Rogers |
| Cllr D L Davies | Cllr L J Smith |
| Cllr R F Gould | Cllr J I Sole |
| Cllr I N Guy | Cllr J A Whitehouse |
| Cllr D G Jarman | Clerk: Mrs L M Turner |
| Cllr A M Konieczny | |

There were three members of the public present.

2. **Apologies for Absence.** Cllr Crawshaw, Cllr Gibbs & Cllr McCarthy.
Cllr Andrew had sent apologies that she would be arriving late due to work commitments.
3. **Declarations of Members' Interests in Items on the Agenda.**
10029 Cllr Rogers declared an interest in items in 'Payments' and 'Confidential Items' on contracts.
4. **Minutes of the previous monthly meeting held on Thursday 21st January 2010.**
10030 – These were **RESOLVED** as a true record of that meeting and signed by the Chairman.
5. **Police/RAF Consultation.** There were no Police present.
6. **Matters Arising.** There were no matters arising.
7. **Correspondence.**
10031 – 8452/10 - BCC – Consultation on Bucks Freight Strategy. Cllr Davies gave a report on the document which spoke about the impact of the extensive house building around Aylesbury and the consequent impact on the High Wycombe area. The percentage of traffic movements by heavy lorries in the rural areas is small, but these can still be a problem on unsuitable roads. It was **AGREED** that the Clerk would respond supporting the report and asking for further work with the satellite navigations and computer mapping companies to ensure that these larger vehicles are kept off the rural roads.
10032 - 8465/10 - BCC – Information on consultation on draft parking & enforcement policy. A copy had been issued to all but there had been some difficulties accessing the full report on the BCC website. Several members had downloaded it and it was **AGREED** that any comments would be sent to the Clerk to be collated and brought to the March meeting for consideration.
10033 - 8466/10 - Prestwood Nature – information on survey of local accessible green space. It was **AGREED** that the Clerk would contact the group and agree a programme for the Hughenden sites to be surveyed at no cost.
10034 - 8467/10 - NALC – Confirmation of agreement for no increase for staff salaries for 2010/2011. This was **NOTED**.
10035 – 8469/10 - Great Kingshill Res Assn – request to use recreation ground for beer festival/fete. It was **UNANIMOUSLY RESOLVED** that permission be given to GKRA for this event to take place, as they had already contacted the cricket club to liaise regarding matches.
10036 - 8470/10 - Great Kingshill Res Assn – payment of £606.92 donation towards children's play area. It was **AGREED** that the Clerk would write and thank them for their generous support.
10037 - 8474/10 – Planning Inspectorate – confirmation of rejection of order to extinguish part of footpath 54 at Pipers Lane, Great Kingshill. This was **NOTED**. Cllr Davies declared an interest in this item as he owns land in this area.
Cllr Andrew arrived at this point in the meeting at 8.21pm.
8. **Other Matters.**
10038 – Consideration of use of red tarmac to slow traffic on walk to school routes where no crossing is available. Cllr Davies reported from the Great Kingshill School and PC Lee Turnham about a suggestion to consider placing red tarmac at strategic points; Missenden Road near to Pipers Lane junction; across Cryers Hill Lane and Four Ashes Road, in order to expedite safer crossing of the roads for the walk to school route in particular. After some discussion it was **RESOLVED** that the Clerk writes to PC Turnham to indicate the Council's support for considering all the implications of this proposal, particularly safety aspects.

10039 – Consideration of provision of prickly shrubs on roadside verges in the vicinity of Great Kingshill School (near to bus shelter). Cllr Davies reported that this request had also arisen at a recent school meeting and after a short discussion it was **RESOLVED** that the Clerk inform PC Turnham that the Parish Council supports the principle of placing shrubs in this area.

10040 – Consideration of details for ‘opening’ of play areas at Great Kingshill. The Chairman informed members that both play areas are nearing completion, although they are continuing to be protected while the turf ‘settles’. The Clerk gave information to members about the suggestions for the opening ceremony and the involvement of WDC and BCC, due to the grant funding. It was **AGREED** that Cllrs Gould, Guy, Smith, Ewart and the Clerk would meet up in the next week to organise the details of the ceremony, likely to be end March/early April. The Chairman then reported on a meeting with members of Great Kingshill Cricket Club, who still have concerns over safety during cricket matches. The Parish Council is continuing to look into this matter.

9. **Public Speaking.** There were no members of the public wishing to speak.

10. **REPORTS:-
Chairman.**

10041 – The Chairman reported that there had been a management meeting with the Clerk, for which papers had been issued. If there were any questions, these would be taken at the end of the meeting, in the absence of the public and press. The Chairman reported that she had attended the Extra-ordinary General Meeting at Bucks Community Action, for which she had provided a written report, which was distributed. The merger with the other groups had been approved and membership will be individual in future. Parish Councils and village halls will still be able to obtain advice, as before.

County and/or District Councillors.

10042 – Cllr Pushman asked the Clerk to contact him with regard to the donation for the new play equipment at Naphill. He spoke about the NWCLAF meeting scheduled for Wednesday 17th February 2010 and this will include topics on extreme weather conditions; signing and lining policy; gypsy/traveller sites; delegated budgets; parking consultation and pathfinder. He reported that he had donated £550 for a new gate at Widmer End Village Hall and he is having meetings with the RAF regarding salting issues and commended the Council for consideration of red tarmac, whilst suggesting cautious consideration of safety implications. He stated that the verges at North Dean had been completed and he welcomed the placement of prickly shrubs at Cryers Hill. Cllr Pushman then informed members that changes are being made in the footpath maintenance section which could result in a reduction of staff. Cllr Davies mentioned that this Parish already undertakes a lot of footpath work on behalf of BCC and Cllr Pushman assured him that this would continue.

Planning Committee.

10043 - Minutes of the Planning Committee meeting held on 28th January 2010 had been issued.

a) Cllr Gould reported that he had spoken at the Public Inquiry on the De La Rue application and he commended WDC on getting to the point of agreeing most points, leaving the contentious five storey block of flats (Block A) overlooking Hughenden Park, as the main issues left to be resolved. The Inspector had reminded Cllr Gould that his speaking on the application carried no more weight than a written submission, as he was unable to be cross-examined.

b) Cllr Guy informed members that the two houses near to Widmer End Farm being advertised ‘with paddocks’ has now had those words removed, correctly indicating the approval for the site.

There were no further comments and it was **RESOLVED** to accept the Planning Committee report. Application comments detailed in Appendix B/1002 with these minutes.

Finance & Administration Committee – Relevant minutes have been issued.

10044 - Minutes of the Finance & Administration Committee meeting held on 26th January 2010 had been distributed.

a) 10FA04 – Coombe Hill Monument Appeal – request for donation towards repair work for this local, well-used, monument. **RESOLVED:** that a donation of £250 be made to this appeal.

There were no further comments and it was **RESOLVED** to accept the Finance Committee report.

Services Committee – There had been no meeting since the last Council meeting.

Reports by Councillors serving as representatives on Outside Bodies. None.

Reports from Outside Meetings. None.

Reports from Residents Associations.

10045 – Hughenden Valley – Cllr Smith had obtained agreement from the members to assist in the distribution of leaflets from the Parish Council on an open day regarding rural affordable housing and this was **NOTED**.

Reports from Working Parties/Groups. None.

Parish Strategy/Action Plan – Updates:

10046 - Design Statement – Cllr Ewart informed members that she had been able to contact Rebecca Coy and was in the process of arranging a meeting with the ward members to progress this issue. This was **NOTED**.

Rural Affordable Housing – This item will be taken in the absence of the public and press at the end of the meeting.

Update Report from Clerk.

10047 – The Clerk had provided a report for members of her workload and actions taken during the last month and this was **NOTED**. It was **NOTED** that the meeting regarding the Allotments for the Labouring Poor had not been scheduled due to people's individual timetables.

Cllr Pushman left during this item at 9.11pm.

11. **Reminder of Future Meetings.**

- a) NWCLAF – Wednesday 17th February 2010 at 7pm at Ellesborough Village Hall.
- b) NAG – Thursday 25th February 2010 at 7.30pm in the Parish office.
- c) WDALC – Tuesday 16th March 2010 – time and venue to be advised.

12. **Payments.**

10048 Payments and monies received according to appendix A/1002 – attached to these minutes.

A query was raised about the items included in the invoice for Playground Facilities. The Clerk informed members that this was for several clearance items as well as the turfing of the mound and this was **NOTED**.

The remaining members of the public left the meeting at this point at 9.14pm.

13. **Confidential Items.**

For the following items, the public and press were excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted. The meeting was closed at 9.17pm.

10049 – Consideration of details for 'open day' on rural affordable housing. This was discussed in some detail and a method of distribution of leaflets was agreed. It was **NOTED** that there is no confirmation of the date at present, although it is likely to be 10th March 2010 and will be held in the Parish Council offices. The Clerk will issue the leaflet once the date is confirmed.

10050 – Clerk's Management Meeting notes – This was discussed briefly and these were **NOTED**.

10051 - Consideration of quotations for grass and hedge cutting contracts. Cllr Rogers declared an interest in this item and he withdrew from the meeting at this point.

The Clerk issued information on all the quotations for these services and after a lengthy discussion it was **RESOLVED** to award the grass cutting contract to Agripower Ltd and the hedge cutting contract to B J Turney. These contracts will start in April 2010 and run for three years.

The Chairman then re-opened the meeting at 10.09pm.

14. **Urgent Matters by permission of the Chairman.** None.

15. **Date of the next meeting.**

The next meeting is scheduled for Tuesday 9th March 2010 commencing at 8pm.

There being no further business, the meeting was declared closed at 10.10pm.

Signed

Date

Appendix A/1002

Payments.

The following invoices had been received since the last meeting and were **RESOLVED**:-

a) HM Revenue & Customs – Tax and NI for January salaries	£ 903.36
b) SR Farm Contract Services – Garden of Rest/erect notice boards	£ 760.00
c) Toilets+ Ltd – hire of toilet facility at Garden of Rest	£ 126.90
d) SDK Environmental Ltd – emptying of dog bins around Parish	£ 329.38
e) C Gant – tree maintenance work at Garden of Rest and replace dead trees	£ 804.88
f) Sign a Rama – printed vinyl signs for open spaces/allotments	£ 167.39
g) Playground Facilities Ltd – clearance and turf mound at GK youth area	£ 2,122.05
h) ABA (Construction) Ltd – quarterly playground inspections	£ 156.86
i) Mazars – external annual audit fee for 2008/09 accounts	£ 646.25
j) British Gas – supply for office	£ 232.39
k) Southern Electric – supply at Garden of Rest and office	£ 164.08
l) Barlow Fencing – gate at Vincents Meadow/removal of fence at Great Kingshill	£ 552.25
m) BJ Turney – final cut of hedges around Parish as per contract	£ 1,644.00

Cllr Rogers declared an interest in item (b) and took no part in the decision.

The following payments had been made since the last meeting and were **RESOLVED**:-

a) Salaries for January	£ 2,501.96
b) British Telecom – telephone and broadband charges	£ 67.86
c) M Ewart – refreshments for Chairman’s annual reception	£ 189.66
d) Molly Maid – office cleaning – 21/1/10 & 4/2/10	£ 46.00

Monies Received.

The following monies had been received since the last meeting and were **NOTED**:-

a) Burials – (1 full/1 ashes/1 plaque)	£ 580.00
b) Allotment rents	£ 67.50
c) National Savings – interest on investments	£ 239.47
d) HM Revenue & Customs – Vat refund (1/4/09 to 31/12/09)	£ 8136.95

Appendix B/1002

Details of planning responses to be attached to full Council minutes for February 2010

Planning Committee Meeting: 28th January 2010 – 6 applications were reviewed.

The following applications should be refused for the planning reasons set out below:-

ECROTT09/07423/FUL – Emma Crotty - 421538

Conversion of existing chapel to 2 bed dwelling at Bryants Bottom Methodist Church, Bryants Bottom Road, Bryants Bottom.

The Parish Council objects to this application as there is inadequate parking and this, together with the rear window, would be an intrusion on neighbours.

The Council has the following observations on these applications:-

ECROTT/09/07420/FUL - Emma Crotty - 421538

Construction of two storey rear extension at The Cottage, Bryants Bottom Road, Bryants Bottom.

The Parish Council has no objection to this application provided it does not contravene Green Belt regulations.

MJD/10/05026/FUL – Martin Davies – 421520

Revised house type for plot 1, 1 x 4-bed detached house, to include the insertion of 3 x dormer windows in rear elevation (alternative scheme to pp 08/06132/FUL) at 279 Main Road, Walters Ash.

The Parish Council has no objection to this application provided there is no intrusion on neighbours.

GMG/10/05034/FUL – Gemma Gearing - 421632

Erection of ancillary outbuilding, relocation of swimming pool and associated landscaping at Bradenham Hill Farm, Bradenham Woods Lane, Bradenham.

The Parish Council has no objection provided the new building is for ancillary residential use only. The Parish Council suggests that this should be a planning condition.

The Council has no observations on the following applications:-

GMG/09/07431/FUL – Gemma Gearing - 421632

Erection of 3 x 3-bed terraced houses with associated car parking and landscaping and alteration to existing access following demolition of existing dwelling (alternative scheme to pp 07/05178/FUL) (part retrospective) at Charity Cottages, Downley Road, Naphill.

The Council has no objections on the following applications:-

ECROTT/10/05019/FUL – Emma Crotty - 421538

Construction of terracing to rear garden at The Cottage, Bryants Bottom Road, Bryants Bottom.

End.