

HUGHENDEN PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 8th December 2009 in the Council Offices at 8pm

UNCONFIRMED

1. **Present:-**
- | | |
|---------------------------|-----------------------|
| Cllr M E Ewart (Chairman) | Cllr N J Morris |
| Cllr A M Andrew | Cllr H L McCarthy |
| Cllr D L Davies | Cllr J E Rogers |
| Cllr J A Gibbs | Cllr L J Smith |
| Cllr R F Gould | Cllr J I Sole |
| Cllr I N Guy | Cllr J A Whitehouse |
| Cllr D G Jarman | Clerk: Mrs L M Turner |
| Cllr A M Konieczny | |

There were two members of the public present.

2. **Apologies for Absence.** Cllr Crawshaw.
Cllr Andrew had sent apologies that she would be arriving late, due to work commitments.
3. **Declarations of Members' Interests in Items on the Agenda.**
09316 Cllr Rogers declared an interest in an item in 'payments'.
4. **Minutes of the previous monthly meeting held on Tuesday 10th November 2009 and Extra-Ordinary meeting held on 24th November 2009.**
09317 – These were **RESOLVED** as a true record of those meetings and signed by the Chairman.
5. **Police/RAF Consultation.**
09318 – PCSO Natalie Hall informed members that the Parish was relatively quiet at the moment although theft from cars appears to be increasing across the district. Cllr Konieczny mentioned a problem with trial bikers riding around Hughenden Manor land and across to the valley. Natalie informed members that three people had been caught the previous day and were being processed and this was **NOTED**. Cllr McCarthy stated that in previous problems at Grange Farm people were encouraged by PC Turnham to take pictures and send them to him as this helped with identification purposes.
The Chairman thanked Natalie for her attendance and information.
6. **Matters Arising.**
There were no matters arising.
7. **Correspondence.**
09319 – 8395/09 - CPRE – request for renewal of annual membership of £29.00. As there is still no active branch it was **RESOLVED** that the annual membership be paid and a letter sent with it expressing concern about the lack of a locally functioning group in this area.
09320 - 8406/09 - SLCC – Request for renewal of annual membership of £190.00. The Clerk gave information on this item and it was then **RESOLVED** that this annual membership be paid.
09321 - 8407/09 - WDC – Request for suggestions for naming of new development at old Royal Oak site. The Clerk gave information on this item and there was some discussion. It was then **RESOLVED** to accept the suggestion of 1 – 7 Royal Oak Mews and individually named houses on the Missenden Road.
09322 – 8415/09 – BALC – Request for information on training requirements. The Clerk gave information on this item and it was **AGREED** that the Clerk and Cllrs Ewart and Davies would respond on behalf of the Council.
8. **Other Matters.**
09323 – Update regarding situation on land at Queensway. The Chairman gave information to members of the WDC position in this regard, that they are following through on the legal aspects and making enquiries from locals as to the provision of allotments in this area. WDC are also dealing directly with Hazlemere Parish Council as to their requirements for allotment plots. After some discussion it was **RESOLVED** that the Clerk contact Hazlemere Parish Council to ascertain their position on this matter.
Cllr Andrew arrived at this point in the meeting at 8.25pm.

9. **Public Speaking.**

As there was a member of the public wishing to speak, the Chairman closed the meeting at 8.25pm.

- a) Mr Williams of Great Kingshill made mention of the difficulties in members of the public saying they had no information about the play area projects and suggested that, in future, all 'close by' properties be issued with a personal note informing them of any projects in their locality. The Chairman thanked him and pointed out that, in this case, all houses in the ward had received a hand delivered leaflet informing them of the situation.

The Chairman then re-opened the meeting at 8.31pm.

10. **REPORTS:-**

Chairman.

09324 – The Chairman informed members that she had attended the BALC AGM, which was a very useful way of networking with other Parish Councillors and discussing similar problems and issues. She had also attended the NWCLAF meeting, which will be reported on later in the meeting. The recent WDALC training event on Councils as Employers had been very informative and the NALC speaker had provided a copy of his presentation, which would be useful. The Chairman reported that there had been a meeting with some residents regarding the ball wall at Great Kingshill and this would be reported later in the meeting. Finally, the Chairman informed members that she had attended a function at Hughenden Manor earlier in the day, as the Manor has been dressed for Christmas. It was interesting to hear their plans for improvements and communications with other organisations in the area. It was **AGREED** that the Clerk would invite the new General Manager to speak at the 2010 Annual Parish Meeting.

County and/or District Councillors.

None.

Planning Committee.

09325 - Minutes of the Planning Committee meeting held on 19th November 2009 had been issued.

- a) Cllr Gould asked members to note that there will be a public inquiry on the De La Rue application.
- b) It was noted that there had been some non material amendments on the Royal Oak development and these would be closely monitored.
- c) It was noted that that meeting had been clerked by Mrs Marsden.

There were no further comments and it was **RESOLVED** to accept the Planning Committee report. Application comments detailed in Appendix B/0912 with these minutes.

Finance & Administration Committee – Relevant minutes have been issued.

09326 - Minutes of the Finance & Administration Committee meeting held on 24th November 2009 had been distributed.

- a) 09FA37 - Budget setting for 2010/11. After some discussion it was **RESOLVED** that a precept of £157,000.00 be set for the 2010/11 financial year.

There were no further comments and it was **RESOLVED** to accept the Finance Committee report.

Services Committee - There had been no meeting since the last Council meeting.

Reports by Councillors serving as representatives on Outside Bodies.

09327 – **Naphill Village Hall** – Cllr Ewart had attended their meeting and had asked for a contribution towards a new piece of playground equipment to replace the slide unit. The Committee had agreed a contribution of £2,000 and stated they were very happy that this work is now able to be carried out.

Reports from Outside Meetings.

09328 – **Neighbourhood Action Group** – Cllr Jarman spoke about the meeting, for which minutes had been issued. As this had been the first meeting, there were many attendees and the constitution was considered in detail. A questionnaire will be done over the next few months to ascertain what the priorities are in this area.

09329 – **NWC Local Area Forum** – Cllr Davies had attended, with others, and a report had been provided. There had been a discussion on broadband into the rural areas and suggestions for their budget allocations. Hughenden Parish Council had been successful in its bid for assistance with a piece of play equipment at Naphill play area and had been awarded £2,000.

Reports from Residents Associations.

09330 – Hughenden Valley – Cllr Smith had received an enquiry as to how Little Burnham field and wood gained its name. The Clerk confirmed that it had always been the name in her time in office and it was registered in that way with the Rural Land Agency.

Reports from Working Parties/Groups.

09331 – Highways Working Party – A report had been provided and, after a lengthy discussion, it was **RESOLVED** to send the information on the priorities for the Parish to Si Khan at BCC, for consideration.

A report had been provided on the response to the consultation on the BCC Local Transport Plan 3. It was **AGREED** that this would be considered at the January Council meeting.

09332 – Youth Working Party – The Clerk spoke about the youth meeting, and reported that the details for the advertising of the ball wall in February were discussed. It had also been agreed to consider a youth council and the Clerk was obtaining further information on this item.

Parish Strategy/Action Plan – Updates:

09333 - Design Statement - It was **NOTED** that a meeting is still awaited with Rebecca Coy and the Clerk was asked to progress this matter.

Rural Affordable Housing – This item will be taken in the absence of the public and press at the end of the meeting.

Update Report from Clerk.

09334 – The Clerk had provided a report for members of her workload and actions taken during the last month and this was **NOTED**. Cllr Davies gave information to members of the difficulties in the office when members of the public and contractors come in, unscheduled, to see the staff. He had been present on a particularly busy morning and realised the difficulties.

The remaining member of the public left the meeting at this point at 9.27pm.

11. **Reminder of Future Meetings.**

- a) WDALC – AGM – Thursday 17th December 2009.
- b) NAG – Thursday 14th January 2010 at 7.30pm in the Parish office.

12. **Payments.**

09335 Payments and monies received according to appendix A/0912 – attached to these minutes.

13. **Confidential Items.**

For the following items, the public and press were excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted. The meeting was closed at 9.30pm.

09336 - Update information on rural affordable housing. The Chairman updated information on the processes being followed by ERHA and Jean Fox and this was **NOTED**. It was further noted that an open meeting will be held in the new year, for information to be gained and given within the Parish.

14. **Urgent Matters by permission of the Chairman.**

09337 – Great Kingshill recreation ground. The Chairman shared information with members on a meeting held between herself, Cllrs Davies and Rogers and some residents regarding issues they had with the ball wall in the youth area. After some discussion a further response to people who signed a petition was **RESOLVED**.

The Chairman then re-opened the meeting at 10.00pm.

15. **Date of the next meeting.**

The next meeting is scheduled for Tuesday 12th January 2010 commencing at 8pm.

There being no further business, the meeting was declared closed at 10.01pm.

Signed

Date

Appendix A/0912

Payments.

The following invoices had been received since the last meeting and were **RESOLVED**:-

a) HM Revenue & Customs – Tax and NI for November salaries	£ 982.51
b) SR Farm Contract Services – GoR maintenance/footpaths/seat/strimming	£ 1,310.00
c) SDK Environmental Ltd – dog bin emptying	£ 322.37
d) C Gant – tree work at Primrose Hill amenity area	£ 552.00
e) Hildreths Ltd – cuprinol for seat maintenance	£ 18.11
f) Country Supplies – topsoil for graves/concrete and post for dog bin placement	£ 71.83
g) Playground Facilities Ltd – repairs at HV/N/WE play areas	£ 207.00
h) Lloyds Commercial Finance – fixed wire testing at office and GoR by PATTCO	£ 206.48
i) Alchemille – planting and gardening at Parish office	£ 204.16
j) Toilets+ Ltd – toilet hire at burial ground	£ 165.60

Cllr Rogers declared an interest in item (b) and took no part in the decision.

The following payments had been made since the last meeting and were **RESOLVED**:-

a) Salaries for November	£ 2,642.69
b) British Telecom – telephone and broadband charges	£ 71.26
c) Woodall Sport Trophies – engraving allotment cups	£ 18.22
d) Mrs L Smith – mileage expenses for CCB Planning Conference	£ 23.48
e) Mrs L Turner – mileage expenses for October and November	£ 39.32
f) WDALC – training seminar at Bourne End	£ 15.00
g) Molly Maid – office cleaning – 12/11/09 & 26/11/09	£ 46.00

Monies Received.

The following monies had been received since the last meeting and were **NOTED**:-

a) Burials – (2 plaques / 1 ashes)	£ 390.00
b) Allotment rents	£ 182.50
c) WDALC – refund of training charges	£ 5.00

Appendix B/0912

Details of planning responses to be attached to full Council minutes for December 2009

Planning Committee Meeting: 19th November 2009 – 6 applications were reviewed.

The following applications should be refused for the planning reasons set out below:-

GMG/09/07035/FUL – Gemma Gearing - 421632

Erection of 1 x 3 bed dwelling with detached garage (alternative to pp 09/06114/FUL) at Land at rear of Cricketers Rest, Missenden Road, Great Kingshill.

The Parish Council strongly objects to this application as the size, scale and height of the proposed house is overdevelopment of the site and is inappropriate development in the AONB adjoining the green belt. There could be intrusion on neighbours and set a precedent for backland development in the immediate area. If minded to be approved, this application should be considered by the Planning Committee.

The Council has the following observations on these applications:-

VJB/09/06787/FUL – Valerie Bailey - 421548

AMENDED: Construction of 2 storey rear extension, roof extensions & insertion of 2 roof lights in connection with loft conversion and relocation of existing conservatory to side at Sarnia, Christopher Close, Naphill.

The Parish Council has no objection to this application provided there is no intrusion on neighbours.

AD/09/07038/CONCC - Alexia Dodd – 421462 & BCC – 09/07038/CONCC

Application for a waste recycling process and transfer facility at Unit 44, Binders Industrial Estate, Cryers Hill Road, Cryers Hill.

The Parish Council has no objection to this application provided there is no noise intrusion on neighbours and that there is no visual impact on the green belt and AONB. If permission is granted it should restrict the movement to only two skip lorries that currently use Binders Yard.

The following applications should be approved:-

VJB/09/06983/FUL – Valerie Bailey - 421548

Construction of single storey front garden room and relocation of front door to side elevation at The Three Pigeons, Hunts Hill Lane, Naphill.

VJB/09/06995/FUL – Valerie Bailey - 421548

Construction of veranda to side at The Three Pigeons, Hunts Hill Lane, Naphill.

AD/09/07111/FUL – Alexia Dodd - 421462

Construction of rear conservatory at 22 Windmill Lane, Widmer End.

End.