

# HUGHENDEN PARISH COUNCIL – FINANCE & ADMINISTRATION COMMITTEE

Meeting to be held in the Council Offices on Tuesday 7th July 2009 at 8pm

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**Committee Membership:-**

Cllr M E Ewart	Cllr D G Jarman
Cllr A M Andrew	Cllr A M Konieczny
Cllr D L Davies	Cllr N J Morris
Cllr J A Gibbs	Cllr L J Smith
Cllr R F Gould	Cllr J A Whitehouse

**To: All Councillors,  
YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS FOLLOWS.**

**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.**

During the meeting it may become necessary for the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.

## AGENDA

1. **Apologies for Absence.**
2. **Election of Chairman.**
3. **Declarations of Members' Interests in Items on the Agenda.**  
(Under the Local Government Act 2000 and Code of Conduct, all members are required to register and declare personal and prejudicial interests as well as any gifts or hospitality received. This requirement applies to elected and co-opted members.)
4. **Minutes of the previous meeting held on Tuesday 28th April 2009.**
5. **Matters Arising.**
6. **Requests for loans/grants.**
  - a) Consideration of annual grants to local organisations.
7. **Review of quarterly figures for the accounts to 31st March 2010.** (Papers attached)
  - a) Consideration of changes to accounts software including possible purchase of new software.
8. **Correspondence.**
  - a) Consideration of report from internal auditor.
  - b) Southern Electric – request for renewal of agreement to supply electricity to garden of rest.
  - c) Chiltern Society – request for renewal of annual subscription of £25.00.
9. **Other Matters.**
  - a) Consideration of funding for Great Kingshill play areas.
  - b) Consideration of payment of printing expenses to members.
  - c) Consideration of date, content and organisation of Autumn public meeting.
10. **Items for/from Strategic/Action Plan.**  
No items outstanding.
11. **Urgent Matters by permission of the Chairman.**
12. **Date of the Next Meeting.**  
The next meeting is scheduled for Tuesday 14th July 2009.



Mrs L M Turner  
Clerk of the Council  
1st July 2009