

# HUGHENDEN PARISH COUNCIL – FINANCE & ADMINISTRATION COMMITTEE

Meeting to be held in the Council Offices on Tuesday 3rd November 2009 commencing at 8pm

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**Committee Membership:-**

Cllr M E Ewart	Cllr A M Konieczny
Cllr A M Andrew	Cllr N J Morris
Cllr D L Davies	Cllr J E Rogers
Cllr J A Gibbs	Cllr J I Sole
Cllr R F Gould	Cllr J A Whitehouse
Cllr D G Jarman	

**To: All Councillors,**  
**YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS FOLLOWS.**

## **MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.**

During the meeting it may become necessary for the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.

## **AGENDA**

- 1. Apologies for Absence.**
- 2. Declarations of Members' Interests in Items on the Agenda.**  
(Under the Local Government Act 2000 and Code of Conduct, all members are required to register and declare personal and prejudicial interests as well as any gifts or hospitality received. This requirement applies to elected and co-opted members.)
- 3. Minutes of the previous meeting held on Tuesday 7th July 2009.**
- 4. Matters Arising.**
- 5. Requests for loans/grants.**
  - Hughenden Valley Village Hall – request for grant for replacement boiler and associated building works. (Papers attached)
  - Great Kingshill Village Hall – request for grant for heating system changes. (Papers attached).
  - Hughenden Valley Village Hall – request for grant for replacement kitchen. (Papers attached)
- 6. Review of quarterly accounts figures to 20th October 2009.** (Papers attached)
- 7. Correspondence.**  
None received.
- 8. Other Matters.**
  - Consideration of changes to computer hardware. (Report attached)
  - Consideration of implementation of 'Emergency Planning' document. (Paper attached)

**For the following item, the public and press will be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.**

  - Consideration of NALC recommendations for salary changes for staff. (Paper attached)
- 9. Items for/from Strategic/Action Plan.**  
No items outstanding.
- 10. Urgent Matters by permission of the Chairman.**
- 11. Date of the Next Meeting.**  
The next meeting is scheduled for Tuesday 24th November 2009 to consider the precept.



Mrs L M Turner  
Clerk of the Council  
28th October 2009