

HUGHENDEN PARISH COUNCIL

Parish Council Meeting to be held in the Council Offices on Tuesday 12th May 2009 at 8pm

To: All Councillors,

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS FOLLOWS.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

During the meeting it may become necessary for the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.

AGENDA

1. **Attendance Book.**
2. **Apologies for Absence.**
3. **Declarations of Members' Interests in Items on the Agenda.**
(Under the Local Government Act 2000 and Code of Conduct, all elected and co-opted members are required to register and declare personal and prejudicial interests as well as any gifts or hospitality received.)
4. **Minutes of the previous monthly meeting held on Tuesday 14th April 2009.**
5. **Police/RAF Consultation.**
6. **Matters Arising.**
 - a) 09069 - Great Kingshill School – further information on costs and siting of flashing school signs.
 - b) 09114 – Chilterns Conservation Board – Report on draft Chiltern Buildings Design Guide.
7. **Correspondence.**
 - a) 8157/09 - Rural Housing Trust – Invitation to opening of scheme at Lane End on 20/5/09.
 - b) 8163/09 - Cllr O'Malley – resignation as Councillor for Hughenden Valley ward.
 - c) 8164/09 - Wycombe Partnership – Nomination request Community Showcase Awards 2009.
 - d) 8169/09 - Widmer End Village Hall – copy of letter to local schools on problems with parking.
8. **Public Speaking.**

Up to approximately 15 minutes will be given to members of the public to speak or raise queries, subject to the Chairman's discretion. The meeting will be suspended for the duration of this item.
9. **REPORTS:-**
 - Chairman.**
 - County and/or District Councillors.**
 - Planning Committee -** Relevant minutes have been issued.
 - Services Committee -** No meeting since last Council meeting.
 - Finance & Administration Committee -** Relevant minutes have been issued.
 - Reports by Councillors serving as representatives on Outside Bodies.**
 - Report from Planning Forum – Cllr Konieczny
 - Reports from Residents Associations.**
 - Reports from Working Parties.**
 - Youth – update on 'climbing wall' in wards.
 - Strategy – date to be set for next meeting.
 - Parish Strategy/Action Plan – Updates:**
 - Design Statement.
 - Rural Affordable Housing – response from Hastoe Housing on requirements.
 - Update Report from Clerk -** Report attached.
10. **Reminder of Future Meetings.**
 - Annual Parish Meeting on 19/5/09 at 8pm at Naphill & Walters Ash School, Kilnwood, Walters Ash.

11. Payments.

The following invoices have been received since the last meeting of the Parish Council and are submitted for approval for payment:-

a) HM Revenue & Customs – Tax and NI for April salaries	£ 841.48
b) S R Farm Contract Services – burial ground/playgrounds/service provision	£ 1,660.00
c) Verdant Group plc – grass cutting as per contract	£ 2,617.10
d) Toilets+ Ltd – toilet hire at burial ground	£ 165.60
e) SDK Environmental Ltd – dog waste collection	£ 320.90
f) Playground Facilities Ltd – replace surface at Naphill &HV/ repair at WE	£ 2,796.83
g) Spruced-Up – rotavating & seeding at North Dean allotments	£ 431.25
h) Three Valleys Water – water rates for allotments/office/burial ground	£ 513.78
i) Southern Electric – electricity supply for office	£ 126.73
j) Mike Henson Presentations Ltd – annual maintenance contract for website	£ 874.00
k) BALC – annual subscription for BALC/NALC& Local Council Review	£ 951.98
l) Bucks Playing Fields Association – annual subscription	£ 20.00
m) WDALC – annual subscription (4 members)	£ 8.00

The following payments have been made since the last meeting of the Parish Council and are submitted for approval for payment:-

a) Salaries for April	£ 2,401.06
b) British Telecom – telephone and broadband charges	£ 68.77
c) Molly Maid - Office cleaning 16/4/09 & 30/4/09	£ 42.00
d) Post Office Ltd - stamps	£ 100.00
e) Clearview – window cleaning at office	£ 15.00
f) Broker Network Ltd – Annual Local Policy insurance	£ 2,994.10
g) Bucks County Council – climbing wall provision for Parish	£ 600.00
h) Thresher – refreshments for meetings	£ 41.98
i) WDC – Car parking for outside meetings	£ 3.00

12. Monies Received.

a) Allotment rents	£ 45.00
b) Burials – (3 ashes /3 plaques)	£ 1120.00
c) WDC – Half yearly precept	£77,500.00
d) Great Kingshill Village Hall – loan repayment	£ 764.82
e) Great Kingshill Residents Association – contribution towards printing costs	£ 10.00

13. Other Matters.

- Consider purchase 2 copies of 8th edition of Local Council Administration at £53.60 each.
- Consider replacement surface at Widmer End Village Hall play area. (Report provided)

14. Urgent Matters by permission of the Chairman.**15. Date of the next meeting.**

The next meeting is scheduled for Tuesday 9th June 2009 commencing at 8pm.



Mrs L M Turner
Clerk of the Council
7th May 2009