

HUGHENDEN PARISH COUNCIL

Meeting of the **Parish Council** to be held in the **Council Offices**
on **Tuesday 10th March 2009** commencing at **8pm**

To: All Councillors,

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS FOLLOWS.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

During the meeting it may become necessary for the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.

AGENDA

1. **Attendance Book.**
2. **Apologies for Absence.**
3. **Declarations of Members' Interests in Items on the Agenda.**
(Under the Local Government Act 2000 and Code of Conduct, all members are required to register and declare personal and prejudicial interests as well as any gifts or hospitality received. This requirement applies to elected and co-opted members.)
4. **Minutes of the previous monthly meeting held on Tuesday 10th February 2009.**
5. **Police/RAF Consultation.**
6. **Matters Arising.**
 - a) 08408 – Quotation for work required on changes to Chairman's board.
 - b) 08409 – Update on changes required by WDC Development Control for garage on recreation ground at Great Kingshill and notification of increased costs.
 - c) 09016 – Update on costs for providing new and replacement trees in Parish.
 - d) 09021 - Update on re-instatement of bus service at Cryers Hill. (Cllr McCarthy)
 - e) 09045 – Update on actual costs for maintenance works on lighting columns in Widmer End.
7. **Correspondence.**
 - a) 8078/09 - FWAG – Request for annual subscription of £41.10.
 - b) 8081/09 - Great Kingshill Village Hall – request for grant of £70 for cavity wall insulation.
 - c) 8085/09 - Great Kingshill school – request for funds for flashing lights on A4128.
 - d) 8086/09 - BCC – Confirmation of traffic orders on speed limit changes in area.
 - e) 8087/09 - WDC – Notice and agenda for Rural Forum meeting on 12/3/09 from 4.30pm.
 - f) 8091/09 - WDC – Information on costs for annual RoSPA playground inspections - £64 each.
 - g) 8092/09 - Chepping Wycombe Parish Council – invitation to Clerk for informal joint meeting.
8. **Public Speaking.**

Up to approximately 15 minutes will be given to members of the public to speak or raise queries, subject to the Chairman's discretion. The meeting will be suspended for the duration of this item.
9. **REPORTS:-**
 - Chairman.**
 - County and/or District Councillors.**
 - Planning Committee -** Relevant minutes have been issued.
 - Services Committee -** No meeting since last Council meeting.
 - Finance & Administration Committee -** No meeting since last Council meeting.
 - Reports from Outside Meetings.**
 - Reports by Councillors serving as representatives on Outside Bodies.**
 - Reports from Residents Associations.**
 - Reports from Working Parties.**
 - Website – consideration of report from meeting held on Thursday 29th January 2009.
 - Youth – update on 'climbing wall' in wards.
 - Strategy – report from meeting on 17th February 2009.

Reports from Working Groups.

Parish Strategy/Action Plan – Updates:

- Design Statement.

Update Report from Clerk - Report attached.

10. **Reminder of Future Meetings.**

- a) WDC - Rural Forum meeting on 12th March 2009 from 4.30pm.
- b) NAG meeting – 19th March 2009 at 7.30pm in William Ramsey School.
- c) WDALC – 19th March 2009 at 7.30pm.
- d) WDC – Wycombe Planning Forum – 29th April 2009 at 5.30pm.

11. **Payments.**

The following invoices have been received since the last meeting of the Parish Council and are submitted for approval for payment:-

a) HM Revenue & Customs – Tax and NI for February salaries	£ 862.53
b) S R Farm Contract Services – burial ground	£ 420.00
c) Toilets+ Ltd – toilet hire at burial ground	£ 165.60
d) SDK Environmental Ltd – dog waste collection	£ 313.54
e) ADU Ltd – vat element on further work re wall damage	£ 1,183.50
f) GAB Robins UK Ltd – vat element on professional services re wall damage	£ 177.15

The following payments have been made since the last meeting of the Parish Council and are submitted for approval for payment:-

a) Salaries for January	£ 2,377.85
b) British Telecom – telephone and broadband charges	£ 61.85
c) Molly Maid - Office cleaning 19/2/09 & 4/3/09	£ 42.00
d) WDALC – Training course for Cllr Morris	£ 10.00
e) Clearview – window cleaning at office – 20/2/09	£ 15.00
f) Hildreths Ltd – light bulbs for office	£ 18.60
g) Hughenden Valley Village Hall – donation for repair to play equipment	£ 250.00

12. **Monies Received.**

a) Allotment rents	£ 52.50
b) Burial fees (1 full/2 ashes/3 plaques)	£ 2,140.00
c) Great Kingshill Cricket Club – rent for pitch and garage	£ 10.00

13. **Other Matters.**

- a) Request to consider paying for grit bins in Hughenden Valley.
- b) Update on use of probation service for works within Parish.
- c) Update on works to trees outside Police compound at Four Ashes.
- d) Consideration of reducing illumination of street lights in Widmer End. (Cllr McCarthy)
- e) Consideration of anti social and illegal parking at Great Kingshill school. (Cllr McCarthy)
- f) Update on 'village gates' within Parish.

For the following item the public and press will be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.

- g) Rural Housing Trust – Responses and update on hand-over of affordable housing scheme.

14. **Urgent Matters by permission of the Chairman.**

15. **Date of the next meeting.**

The next meeting is scheduled for Tuesday 14th April 2009 at 8pm.



Mrs L M Turner
Clerk of the Council
4th March 2009