

HUGHENDEN PARISH COUNCIL

Meeting of the **Parish Council** to be held in the **Council Offices**
on **Tuesday 10th February 2009** commencing at **8pm**

To: All Councillors,

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS FOLLOWS.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

During the meeting it may become necessary for the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.

AGENDA

1. **Attendance Book.**
2. **Apologies for Absence.**
3. **Declarations of Members' Interests in Items on the Agenda.**
(Under the Local Government Act 2000 and Code of Conduct, all members are required to register and declare personal and prejudicial interests as well as any gifts or hospitality received. This requirement applies to elected and co-opted members.)
4. **Minutes of the previous monthly meeting held on Tuesday 13th January 2009.**
5. **Police/RAF Consultation.**
6. **Matters Arising.**
For the following item, the public and press will be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.
 - a) 08411 - Further information on legal issues at Great Kingshill playground.
7. **Correspondence.**
 - a) 8036/09 - TVP – Request from NAG for representative on Speed Reduction Working Group and for contribution towards own community speedwatch equipment
 - b) 8038/09 - Ms Dexter – request for lighting at Bradenham Woods Lane junction in Walters Ash.
 - c) 8040/09 - WDALC – Information on training day on 28/2/09. (forwarded to all)
 - d) 8050/09 - Playground Facilities – quotation for willow arch at Naphill play area.
 - e) 8051/09 - BALC – Notice of Finance Training on 16/3/09.
 - f) 8052/09 - SLCC – Notice of course on cemetery management on 11/3/09 in Newport Pagnell.
8. **Public Speaking.**
Up to approximately 15 minutes will be given to members of the public to speak or raise queries, subject to the Chairman's discretion. The meeting will be suspended for the duration of this item.
9. **REPORTS:-**
 - Chairman.**
 - County and/or District Councillors.**
 - Planning Committee -** Relevant minutes have been issued.
 - Services Committee -** No meeting since last Council meeting.
 - Finance & Administration Committee -** Relevant minutes have been issued.
 - Reports from Outside Meetings.**
 - Reports by Councillors serving as representatives on Outside Bodies.**
 - Reports from Residents Associations.**
 - Reports from Working Parties.**
 - Website – report from meeting held on Thursday 29th January 2009.
 - Highways – report from meeting regarding requests from Great Kingshill Residents Association.
 - Youth – report from meeting held on 28th January 2009.

Reports from Working Groups.

Parish Strategy/Action Plan – Updates:

- Design Statement.
- Rural Housing Trust – follow up from meeting on Tuesday 27/1/09.

Update Report from Clerk.

- Report attached.

10. **Reminder of Future Meetings.**

11. **Payments.**

The following invoices have been received since the last meeting of the Parish Council and are submitted for approval for payment:-

a) HM Revenue & Customs – Tax and NI for January salaries	£ 862.33
b) S R Farm Contract Services – burial ground/service provision/playgrounds	£ 1,121.86
c) Toilets+ Ltd – toilet hire at burial ground	£ 165.60
d) SDK Environmental Ltd – dog waste collection	£ 313.54
e) Playground Facilities – surfacing/edging/step logs at Hughenden Valley	£ 1,521.45
f) Buildbase – rock salt for burial ground and office car park	£ 51.67
g) Wycombe District Council – waste collection service at burial ground	£ 99.46
h) NALC – Stepping Stones Conference - training course for Cllr Davies	£ 73.60
i) Torix Solutions Ltd – upgrade to computer memory and external hard drive	£ 265.74
j) Mr D Jarman – Acer projector with carry case & remote control	£ 246.93
k) Staples – towel dispenser/bin/ring binders	£ 59.21
l) Mike Henson Presentations Ltd – updating policy documents etc for website	£ 115.00
m) Fountain Forestry Ltd – squirrel control in Cockshoot Wood (08/09 season)	£ 236.90
n) Southern Electric – supply for building at burial ground	£ 14.68

The following payments have been made since the last meeting of the Parish Council and are submitted for approval for payment:-

a) Salaries for January	£ 2,377.85
b) British Telecom – telephone and broadband charges	£ 67.88
c) Molly Maid - Office cleaning 8/1/09	£ 21.00
d) Thresher – refreshments for meetings	£ 19.99
e) Swift Digital Services – annual maintenance for copier/printer	£ 109.25
f) Boots Ltd – photos for use in court case	£ 2.40

12. **Monies Received.**

a) Bank interest (National Savings)	£ 1,993.17
b) Burial fees (3 full/1 seat)	£ 2,270.00

13. **Other Matters.**

- a) Consideration of payment to Hughenden Valley Village Hall to cover cost of repair to play equipment after vandalism.

14. **Urgent Matters by permission of the Chairman.**

15. **Date of the next meeting.**

The next meeting is scheduled for Tuesday 10th March 2009 at 8pm.



Mrs L M Turner
Clerk of the Council
5th February 2009