

HUGHENDEN PARISH COUNCIL

Parish Council Meeting to be held in the Council Offices on Tuesday 9th June 2009 at 8pm

To: All Councillors,

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS FOLLOWS.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

During the meeting it may become necessary for the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.

AGENDA

1. **Attendance Book.**
2. **Apologies for Absence.**
3. **Declarations of Members' Interests in Items on the Agenda.**
(Under the Local Government Act 2000 and Code of Conduct, all elected and co-opted members are required to register and declare personal and prejudicial interests as well as any gifts or hospitality received.)
4. **Minutes of the previous monthly meeting and annual meeting held on Tuesday 12th May 2009.**
5. **Police/RAF Consultation.**
6. **Matters Arising.**
 - a) 09145 – WDC - Information of date to allow co-option for vacancy in Hughenden Valley ward.
7. **Correspondence.**
 - a) 8184/09 - Hughenden Valley Community Shop – request for payment of grant already approved.
 - b) 8193/09 - FWAG – Invitation to farm walk and AGM on 17/6/09 in Abingdon.
 - c) 8194/09 - Woodland Trust – invitation to attend anniversary celebrations at Penn Wood on 4/7/09.
 - d) 8197/09 - Geoff Weir – report on internal audit of 2008/09 accounts.
 - e) 8198/09 - WDC – Local Development Framework - Update consultation from 16/6/09 to 14/8/09.
 - f) 8199/09 - Great Kingshill Res Assn – further request re dog bin emptying at Cockpit pond.
 - g) 8205/09 - BCC – Details required for Parish on Local Community Partnership issues.
 - h) 8206/09 - BCC – Information on funding available through LCP budgets.
 - i) 8207/09 - BCC – further comments on anti-social parking at Great Kingshill School.
 - j) 8212/09 - WDC – Notice of change of date of meeting on Ward Profiles to 18/6/09.
 - k) 8213/09 - WDC – Notice and invite to Rural Forum Farm walk on 25/6/09
8. **Public Speaking.**

Up to approximately 15 minutes will be given to members of the public to speak or raise queries, subject to the Chairman's discretion. The meeting will be suspended for the duration of this item.
9. **REPORTS:-**
 - Chairman.**
 - County and/or District Councillors.**
 - Planning Committee -** Relevant minutes have been issued.
 - Services Committee -** No meeting since last Council meeting.
 - Finance & Administration Committee -** No meeting since last Council meeting.
 - Reports by Councillors serving as representatives on Outside Bodies.**
 - Reports from Residents Associations.**
 - Reports from Working Parties.**
 - Youth – update on 'climbing wall' in wards and consideration of subsidising youth provision and transport at BCC Youth Services functions over the summer months.
 - Website – report from meeting on 2/6/09.
 - Parish Strategy/Action Plan – Updates:**
 - Design Statement.
 - Rural Affordable Housing – responses from Hastoe Housing to be taken at the end of the meeting.
 - Update Report from Clerk -** Report attached.

10. **Reminder of Future Meetings.**11. **Payments.**

The following invoices have been received since the last meeting of the Parish Council and are submitted for approval for payment:-

a) HM Revenue & Customs – Tax and NI for May salaries	£ 841.48
b) SR Farm Contract Services–garden of rest/allotments/footpaths/service provision	£ 2,930.00
c) Verdant Group plc – grass cutting as per contract	£ 1,744.73
d) Toilets+ Ltd – toilet hire at burial ground	£ 165.60
e) C Gant – tree maintenance work at Great Kingshill recreation ground	£ 299.00
f) Hildreths Ltd – reel for hose at garden of rest	£ 22.99
g) Mike Henson Presentations Ltd – changes to pages on website	£ 132.25
h) G R Weir – fees for internal audit	£ 59.80
i) Staples - stationery	£ 191.27
j) Curwens – vat payment for legal fees in noise dispute	£ 210.32
k) Chubb Fire Ltd – 1/2 yearly service to emergency lights	£ 156.29
l) Torix Solutions Ltd – repair to office computer	£ 80.50
m) Playground Facilities – repairs to equipment at N/ND/HV/WE	£ 5,571.91
n) Country Supplies – turfs and battens for graves at garden of rest	£ 25.53
o) Cllr P Ewart – Chairman's annual allowance	£ 225.00

The following payments have been made since the last meeting of the Parish Council and are submitted for approval for payment:-

a) Salaries for March	£ 2,401.06
b) British Telecom – telephone and broadband charges	£ 73.17
c) Molly Maid - Office cleaning 14/5/09 & 28/5/09	£ 42.00
d) Ikea – glasses for stock	£ 19.11
e) Tesco – refreshments for Annual Parish Meeting	£ 33.09
f) Mrs L Turner – mileage expenses for April & May	£ 73.96
g) Chiltern Woodlands Project – donation re speaker at Parish Meeting	£ 50.00

12. **Monies Received.**

a) Sale of assets - chainsaw	£ 70.00
b) Burials – (2 ashes /4 plaques)	£ 1,190.00
c) HM Revenue & Customs – refund of VAT payment	£ 5,905.17

13. **Other Matters.**

- Consideration of members and date for allotment judging.
- Consideration of date for Parish walk for Councillors.
- Consideration of leaflet on Parish Council to be made available as appropriate.

For the following items, the public and press will be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.

- Consideration of responses from Hastoe Housing regarding rural affordable housing.
- Consideration of enquiry from WDC regarding Queensway land.

14. **Urgent Matters by permission of the Chairman.**15. **Date of the next meeting.**

The next meeting is scheduled for Tuesday 14th July 2009 commencing at 8pm.



Mrs L M Turner
Clerk of the Council
3rd June 2009