

HUGHENDEN PARISH COUNCIL

Parish Council Meeting to be held in the Council Offices on Tuesday 9th March 2010 at 8pm

To: All Councillors,
YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS FOLLOWS.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

During the meeting it may become necessary for the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.

AGENDA

1. **Attendance Book.**
2. **Apologies for Absence.**
3. **Declarations of Members' Interests in Items on the Agenda.**
(Under the Local Government Act 2000 and Code of Conduct, all elected and co-opted members are required to register and declare personal and prejudicial interests as well as any gifts or hospitality received.)
4. **Minutes of the previous monthly meeting held on Tuesday 9th February 2010.**
5. **Police/RAF Consultation.**
6. **Matters Arising.**
 - a) 10032 - 8465/10 - BCC – Consultation on draft parking & enforcement policy.
 - b) 10040 – Report on consideration of safety during cricket matches. (Cllr Rogers)
7. **Correspondence.**
 - a) 8492/10 - Friends of Naphill Common – request for donation towards information boards.
 - b) 8493/10 - GAG Trust – information on request for letter to be sent to Taylor Wimpey.
 - c) 8494/10 - FWAG – Request for annual membership renewal of £42.00.
 - d) 8503/10 - WDC – Update on consultation for sites for Gypsies and Travellers.
 - e) 8506/10 - Consideration of appointment of internal auditor for 2008/09 accounts.
8. **Other Matters.**
 - a) Arrangements for progress on play areas and arrangements for opening.
 - b) Consideration of provision of intercom system for Parish offices. (Paper provided)
 - c) Arrangements for public meeting in Widmer End ward in autumn 2010.
 - d) Final arrangements for open day on rural affordable housing.
9. **Public Speaking.**

Up to approximately 15 minutes will be given to members of the public to speak or raise queries, subject to the Chairman's discretion. The meeting will be suspended for the duration of this item.
10. **REPORTS:-**
 - Chairman.**
 - County and/or District Councillors.**
 - Planning Committee** - Relevant minutes have been issued – 18th February 2010.
 - Finance & Administration Committee** – There has been no meeting since the last Council meeting.
 - Services Committee** - There has been no meeting since the last Council meeting.
 - Reports by Councillors serving as representatives on Outside Bodies.**
 - a) NAG – 25/2/10

Reports from Outside Meetings.

- a) Report from Rural Transport Conference held on 2/3/10 – Cllr Davies

Reports from Residents Associations.

Reports from Working Parties/Groups.

- a) Website working party – notes issued.
b) Strategy working party – notes issued.
c) Risk Assessment working party – notes issued.

Parish Strategy/Action Plan – Updates:

- Design Statement
- Rural Affordable Housing

Update Report from Clerk - Report attached.

11. **Reminder of Future Meetings.**

- a) Next NAG – Thursday 25th March 2010 at 7.30pm in the Parish offices.
b) WDALC – Tuesday 16th March 2010

12. **Payments and Monies Received.**

Payments and monies received according to Appendix a/1003.

13. **Confidential Items.**

If there are any confidential items, the public and press will be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.

14. **Urgent Matters by permission of the Chairman.**

15. **Date of the next meeting.**

The next meeting is scheduled for Tuesday 13th April 2010 commencing at 8pm.



Mrs L M Turner
Clerk of the Council
3rd March 2010

Appendix a/1003**Payments:-**

The following invoices have been received since the last meeting of the Parish Council and are submitted for approval for payment:-

a) HM Revenue & Customs – Tax and NI for February salaries	£	903.36
b) SR Farm Contract Services – Garden of Rest/grass cutting at Naphill/place signs	£	930.00
c) Toilets+ Ltd – hire of toilet facility at Garden of Rest	£	169.20
d) SDK Environmental Ltd – emptying of dog bins around Parish	£	411.72
e) C Gant – tree maintenance work an tree survey at Cockshoot wood	£	446.50
f) S & S Garden Services Ltd – install gate and dog grid at Vincents pond	£	700.30
g) Playground Facilities Ltd – cushionfall at North Dean/repainting at Great Kingshill	£	1,968.71
h) Chiltern Woodlands Project – tree marking at Cockshoot & Little Burnham woods	£	105.00
i) A J Barnes & Son – rent for Cryers Hill allotment area	£	200.00
j) Mike Henson Presentations Ltd – annual maintenance contract for website	£	1,410.00
k) Viking Direct – paper and stationery	£	194.61
l) Jack of Glass – replace windowpane at office	£	93.89
m) Bucks County Council	£	400.00

The following payments have been made since the last meeting of the Parish Council and are submitted for approval for payment:-

a) Salaries for February	£	2,501.96
b) British Telecom – telephone and broadband charges	£	70.47
c) Coombe Hill Monument Appeal - donation	£	250.00
d) Playground Facilities Ltd – part payment for work at Naphill play area	£	4,208.60
e) Molly Maid – office cleaning – 18/2/10	£	23.00
f) Clearview – window cleaning at office	£	15.00
g) Co-op – refreshments for meetings	£	15.99
h) Post Office Ltd – stamps	£	78.0

Monies Received:-

The following monies have been received since the last Council meeting.

a) Burials – (3 plaques)	£	280.00
b) Hughenden Valley Football Club - rental for pitch at Great Kingshill	£	25.00
c) Widmer End Village Hall – repayment of loan	£	1,530.00
d) Great Kingshill Cricket Club – rental for pitch/pavilion/garage at Great Kingshill	£	10.00
e) Great Kingshill Residents Association – donation towards play equipment	£	606.92