

# HUGHENDEN PARISH COUNCIL

Parish Council Meeting to be held in the Council Offices on Tuesday 9th February 2010 at 8pm

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To: All Councillors,  
YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS FOLLOWS.

## MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

During the meeting it may become necessary for the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.

## AGENDA

1. **Attendance Book.**
2. **Apologies for Absence.**
3. **Declarations of Members' Interests in Items on the Agenda.**  
(Under the Local Government Act 2000 and Code of Conduct, all elected and co-opted members are required to register and declare personal and prejudicial interests as well as any gifts or hospitality received.)
4. **Minutes of the previous monthly meeting held on Tuesday 21st January 2010.**
5. **Police/RAF Consultation.**
6. **Matters Arising.**
7. **Correspondence.**
  - a) 8452/10 - BCC – Consultation on Bucks Freight Strategy. (Cllr Davies)
  - b) 8465/10 - BCC – Information on consultation on draft parking & enforcement policy (Copy to all).
  - c) 8466/10 - Prestwood Nature – information on survey of local accessible green space.
  - d) 8467/10 - NALC – Confirmation of agreement for no increase for staff salaries for 2010/2011.
  - e) 8469/10 - Great Kingshill Res Assn – request to use recreation ground for beer festival/fete.
  - f) 8470/10 - Great Kingshill Res Assn – payment of £606.92 donation towards children's play area.
8. **Other Matters.**
  - a) Consideration of use of red tarmac to slow traffic on walk to school routes where no crossing is available. (Cllr Davies)
  - b) Consideration of provision of prickly shrubs on roadside verges in the vicinity of Great Kingshill school (near to bus shelter). (Cllr Davies)
  - c) Consideration of details for 'opening' of play areas at Great Kingshill.
9. **Public Speaking.**  
Up to approximately 15 minutes will be given to members of the public to speak or raise queries, subject to the Chairman's discretion. The meeting will be suspended for the duration of this item.
10. **REPORTS:-**  
**Chairman.**  
Including notes from Clerk's management meeting – papers provided.

**County and/or District Councillors.**

**Planning Committee** - Relevant minutes have been issued.

**Finance & Administration Committee** – Relevant minutes have been issued.

The following items will be proposed:-

- a) 10FA04 – Coombe Hill Monument Appeal – request for donation towards repair work for monument. **RECOMMENDATION:** that a donation of £250 be made to this appeal.

**Services Committee** - There has been no meeting since the last Council meeting.

**Reports by Councillors serving as representatives on Outside Bodies.**

**Reports from Outside Meetings.**

**Reports from Residents Associations.**

**Reports from Working Parties/Groups.**

**Parish Strategy/Action Plan – Updates:**

- Design Statement
- Rural Affordable Housing

**Update Report from Clerk** - Report attached.


11. **Reminder of Future Meetings.**
  - a) Next NAG – Thursday 25th February 2010 at 7.30pm in the Parish offices.
12. **Payments and Monies Received.**

Payments and monies received according to Appendix a/1002
13. **Confidential Items.**

**If there are any confidential items, the public and press will be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.**

  - a) Consideration of quotations for grass and hedge cutting contracts. (Papers provided at meeting)
  - b) Consideration of details for 'open day' on rural affordable housing on 17th March 2010.
14. **Urgent Matters by permission of the Chairman.**
15. **Date of the next meeting.**

The next meeting is scheduled for Tuesday 9th March 2010 commencing at 8pm.



Mrs L M Turner  
Clerk of the Council  
4th February 2010

**Appendix a/1002**

**Payments:-**

The following invoices have been received since the last meeting of the Parish Council and are submitted for approval for payment:-

a) HM Revenue & Customs – Tax and NI for January salaries	£	903.36
b) SR Farm Contract Services – Garden of Rest/erect notice boards	£	760.00
c) Toilets+ Ltd – hire of toilet facility at Garden of Rest	£	126.90
d) SDK Environmental Ltd – emptying of dog bins around Parish	£	329.38
e) C Gant – tree maintenance work at Garden of Rest and replace dead trees	£	804.88
f) Sign a Rama – printed vinyl signs for open spaces/allotments	£	167.39
g) Playground Facilities Ltd – clearance and turf mound at GK youth area	£	2,122.05
h) ABA (Construction) Ltd – quarterly playground inspections	£	156.86
i) Mazars – external annual audit fee for 2008/09 accounts	£	646.25
j) British Gas – supply for office	£	232.39
k) Southern Electric – supply at Garden of Rest and office	£	164.08

The following payments have been made since the last meeting of the Parish Council and are submitted for approval for payment:-

a) Salaries for January	£	2,501.96
b) British Telecom – telephone and broadband charges	£	67.86
c) M Ewart – refreshments for Chairman’s annual reception	£	189.66
d) Molly Maid – office cleaning – 21/1/10 & 4/2/10	£	46.00

**Monies Received:-**

The following monies have been received since the last Council meeting.

a) Burials – (1 full/1 ashes/1 plaque)	£	580.00
b) Allotment rents	£	67.50
c) National Savings – interest on investments	£	239.47
d) HM Revenue & Customs – Vat refund (1/4/09 to 31/12/09)	£	8136.95