

HUGHENDEN PARISH COUNCIL

Parish Council Meeting to be held in the Council Offices on Tuesday 8th December 2009 at 8pm

To: All Councillors,

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS FOLLOWS.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

During the meeting it may become necessary for the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.

AGENDA

1. **Attendance Book.**
2. **Apologies for Absence.**
3. **Declarations of Members' Interests in Items on the Agenda.**
(Under the Local Government Act 2000 and Code of Conduct, all elected and co-opted members are required to register and declare personal and prejudicial interests as well as any gifts or hospitality received.)
4. **Minutes of the previous monthly meeting held on Tuesday 10th November 2009 and Extraordinary meeting held on 24th November 2009.**
5. **Police/RAF Consultation.**
6. **Matters Arising.**
7. **Correspondence.**
 - a) 8395/09 - CPRE – request for renewal of annual membership of £29.00.
 - b) 8406/09 - SLCC – Request for renewal of annual membership of £190.00.
 - c) 8407/09 - WDC – Request for suggestions for naming of new development at old Royal Oak site.
8. **Other Matters.**
 - a) Update regarding situation on land at Queensway.
9. **Public Speaking.**

Up to approximately 15 minutes will be given to members of the public to speak or raise queries, subject to the Chairman's discretion. The meeting will be suspended for the duration of this item.
10. **REPORTS:-**
 - Chairman.**
 - County and/or District Councillors.**
 - Planning Committee** - Relevant minutes have been issued.
 - Finance & Administration Committee** – Relevant minutes have been issued.

The following items will be proposed:-

 - a) **09FA37** - Budget setting for 2010/11. **RECOMMENDATION:** that a precept of £157,000.00 be set for the 2010/11 financial year.
 - Services Committee** - There has been no meeting since the last Council meeting.
 - Reports by Councillors serving as representatives on Outside Bodies.**
 - Reports from Outside Meetings.**
 - a) NAG – 26th November 2009 – minutes issued.
 - b) NWCLAF – Report from Cllr Davies – Papers issued.
 - Reports from Residents Associations.**

Reports from Working Parties/Groups.

- a) Highways – including report on consultation on Local Transport Plan 3
- b) Youth

Parish Strategy/Action Plan – Updates:

- Design Statement
- Rural Affordable Housing – this will be taken at the end of the meeting in Confidential Items.

Update Report from Clerk - Report attached.

- 11. **Reminder of Future Meetings.**
- 12. **Payments and Monies Received.**
Payments and monies received according to Appendix a/0912
- 13. **Confidential Items.**
For the following items, the public and press will be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted.
 - a) Rural Affordable Housing – update.
- 14. **Urgent Matters by permission of the Chairman.**
- 15. **Date of the next meeting.**
The next meeting is scheduled for Tuesday 12th January 2010 commencing at 8pm.



Mrs L M Turner
Clerk of the Council
3rd December 2009

Appendix a/0912**Payments:-**

The following invoices have been received since the last meeting of the Parish Council and are submitted for approval for payment:-

a) HM Revenue & Customs – Tax and NI for November salaries	£ 982.51
b) SR Farm Contract Services – GoR maintenance/footpaths/seat/strimming	£ 1,310.00
c) SDK Environmental Ltd – dog bin emptying	£ 322.37
d) C Gant – tree work at Primrose Hill amenity area	£ 552.00
e) Hildreths Ltd – cuprinol for seat maintenance	£ 18.11
f) Country Supplies – topsoil for graves/concrete and post for dog bin placement	£ 71.83
g) Playground Facilities Ltd – repairs at HV/N/WE play areas	£ 207.00
h) Lloyds Commercial Finance – fixed wire testing at office and GoR by PATTCO	£ 206.48

The following payments have been made since the last meeting of the Parish Council and are submitted for approval for payment:-

a) Salaries for November	£ 2,642.69
b) British Telecom – telephone and broadband charges	£ 71.26
c) Woodall Sport Trophies – engraving allotment cups	£ 18.22
d) Mrs L Smith – mileage expenses for CCB Planning Conference	£ 23.48
e) Mrs L Turner – mileage expenses for October and November	£ 39.32
f) WDALC – training seminar at Bourne End	£ 15.00
g) Molly Maid – office cleaning – 12/11/09 & 26/11/09	£ 46.00

Monies Received:-

The following monies have been received since the last Council meeting.

a) Burials – (2 plaques / 1 ashes)	£ 390.00
b) Allotment rents	£ 167.50
c) WDALC – refund of training charges	£ 5.00